

Fresh Water Cooling Towers Scheme for Air Conditioning Systems
Notification of Completion of Cooling Tower Installation(s)

Date: _____

Part A : (To be completed by a RPE of Building Services or Mechanical Engineering Discipline)

To : Director of Electrical and Mechanical Services

I, as a Registered Professional Engineer (*Building Services / Mechanical Engineering Discipline), certify that the cooling tower system(s) installed at (address of premises) _____
_____ has/have been completed and details of the cooling towers are as stated in the latest submitted Form CT1B and Form CT4.

Signature of RPE: _____

Date: _____

Full Name of RPE and Registration No: _____

	Company Chop:
Company: Tel No.: _____ Fax No.: _____ Correspondence Address: _____	

Part B : (To be completed by the Owner of the cooling tower installation(s))

I, as the owner of the installation(s), undertake:-

- (a) to keep monthly operational information of the installation and produce for inspection upon request;
- (b) to conduct annual audit of the installation and submit a report annually to EMSD;
- (c) to operate and maintain the cooling tower installation in accordance with the Scheme requirements; and
- (d) to notify EMSD any change of the installation details, and the correspondence details of the new owner if ownership is transferred.

Signature of Owner: _____

Date: _____

Full Name of Owner: _____

	Company Chop:
Company: Tel No.: _____ Fax No.: _____ Correspondence Address: _____	

Part C : (to be completed by EMSD for internal use)

File Ref. no: EEO/WC/13/01/

Cooling Tower Registration no: PS

Date:

The completed cooling tower installation at (address of premises) _____
_____ as notified by the participant via
Part A and B of Form CT2B is * accepted/ not accepted under the Scheme. The participant will be
notified accordingly.

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Post:

Tel No.:

Date:

c.c. Director of Water Supplies (Attn: SE/CS(HK/K/NT*))

Director of Buildings (Attn: SBS/D3)

* delete as appropriate