

Fresh Water Cooling Towers Scheme for Air Conditioning Systems
Notification of Change of Ownership for Evaporative Cooling Tower Installation(s)

To: Director of Electrical and Mechanical Services

c.c. Director of Water Supplies (Attn: SE/CS(HK/K/NT*))

Director of Buildings (Attn: SBS/D3)

Cooling tower installation(s) at: _____

Cooling tower registration no(s): PS- _____

Part A (to be completed by the existing owner)

This is to confirm that the cooling tower system(s) installed at the above address *was transferred / *will be transferred to a new owner of the following correspondence details on _____ (insert date).

Name of the New Owner: _____ Telephone no.: _____

Correspondence Address: _____

Signature of the Existing Owner or his Representative: _____ Date: _____

Full Name of the Existing Owner or his Representative: _____	Company Chop
Company: _____	
Tel No.: _____	
Correspondence Address: _____	

Part B (to be completed by the new owner)

This is to confirm that I, _____, the *new owner / *new owner's representative of the cooling tower system(s) installed at the above address *have taken up / *will take up the ownership, management and operation of the installation(s) on (insert date) _____ and I agree to comply with all requirements and conditions of the Scheme. I also undertake to maintain monthly records of operational information using Form EMSD EE CT3 until the installation(s) is / are dismantled / abandoned.

Signature of the New Owner or his Representative: _____ Date: _____

Full Name of the New Owner: _____	Company Chop
Company: _____	
Tel No.: _____ Fax No.: _____	
Correspondence Address: _____	