7 January 2009

All Registered Lift/Escalator Contractors

Dear Sirs,

Circular No. 1/2009
Total Number of Lifts & Escalators

In order to update our records, you are requested to inform us of the total number of lifts and escalators which were maintained by your company as at 31 December 2008. Would you please complete and return the attached form within two weeks from the date of this letter.

Thank you for your co-operation in this matter.

Yours faithfully,

(Arthur K. H. WONG)
For Director of Electrical & Mechanical Services

C.C. Director of Housing
Director of Architectural Services
The Lift and Escalator Contractors Association
The Registered Elevator and Escalator Contractors Association Ltd.
The International Association of Elevator Engineers
The Hong Kong General Union of Lift and Escalator Employees
To: EMSD (Attn.: Mr. YU Wai-kin)  
From:  
Fax: 2504 5970

Number of Lifts and Escalators as at 31 December, 2008

Company Name: ________________________________

<table>
<thead>
<tr>
<th>No. of Lifts and Escalators</th>
<th>Subject to Lifts and Escalators (Safety) Ordinance</th>
<th>Exempted from Lifts and Escalators (Safety) Ordinance</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td></td>
<td>In Government Buildings including Housing Estates</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Goods Lift subject to the Factories and Industrial Undertakings (Goods Lifts) Regulations</td>
</tr>
<tr>
<td>(a) Lifts (other than those in (b), (c), (d) &amp; (e))</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(b) Service Lifts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(c) Stairlifts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(d) Power Lifting platforms for disabled persons</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(e) Mechanized vehicle parking systems</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(f) Escalators (other than those in (g))</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(g) Passenger Conveyors</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(2) As at 31 December, 2008, ________ (nos.) lifts and ________ (nos.) escalators maintained by the company were not supplied and installed by the company.

(3) In 2008, the maintenance of ________ (nos.) lifts and ________ (nos.) escalators, which were supplied and installed by the company, was taken over by other companies.

☐ A member of LECA  
☐ A member of REECAL  
☐ Non LECA/REECAL member

Please put a tick √ in the box if necessary

Company Chop and Signature