

提示遞交定期檢驗升降機證明書(表格 11)

Reminder – Delivery of Periodic Lift Examination Certificate (Form 11)

We issued a reminder **three weeks** ago to the lift owner /Building Management Office of your building requiring the delivery of the Periodic Lift Examination Certificate (Form 11). So far we have not yet received the certificate. We would like to remind you again that a lift owner must carry out his duties as set out in the Lifts and Escalators (Safety) Ordinance.

1. The owner of a lift shall, within 7 days of the receipt of the Periodic Lift Examination Certificate (Form 11) from the registered lift contractor, deliver to the Director of Electrical and Mechanical Services such form and the prescribed fee. It is an offence in law if the lift owner fails to do so. **Please deliver to the Electrical and Mechanical Services Department Form 11 together with the prescribed fee for endorsement as soon as possible.** However, if the form has already been submitted, please ignore this notice.
2. We will send staff to your building to investigate whether the periodic lift examination has been completed according to law and whether the lift owner has delivered the Periodic Lift Examination Certificate. If necessary, the Director of Electrical and Mechanical Services may exercise the power conferred to him by Section 27 (1) of the Lifts and Escalators (Safety) Ordinance to prohibit the use and operation of the lift(s).
3. For any queries, please contact your registered lift contractor.

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