



MEMO

From Secretary for Development
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Date 13 July 2022

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Construction Site Safety Manual

Safety Precautionary Measures for Floor Openings and Free Edges at Buildings and Structures and Control on Conveying Debris through Floor Openings

This memo promulgates a set of new particular specification (PS) clauses to enhance the safety precautionary measures for floor openings and free edges at buildings and structures, and to tighten up the control on conveying debris through floor openings in public works contracts, with a view to mitigating the fall from height hazard through openings and struck by falling objects hazard. The clauses are attached at **Annex A** of this memo.

Effect on Public Works Contracts

2. This new set of PS clauses at Annex A shall be incorporated in all public works contracts (including capital works contracts and maintenance contracts) of which the tenders are to be invited **on or after 29 July 2022**. For public works contracts to be tendered before 29 July 2022, project officers are strongly encouraged to incorporate the new PS clauses as far as reasonably practicable. For existing public works contracts, contract administrators are encouraged to explore the feasibility on implementing the measures described in the new PS clauses with the contractors. Taking into account the circumstances of individual existing public works contracts, the relevant measures should be adopted as far as reasonably practicable.

Incorporation into Manuals/Handbooks

3. The new set of PS clauses at Annex A would be incorporated into the Construction Site Safety Manual in its next updating exercise.

4. Please bring this memo to the attention of the project officers who are responsible for the preparation of tenders for public works contracts and the project officers, consultants and resident site staff supervising public works contracts.

Enquiries

5. Any enquiries on the above should be addressed to Mr LEE Man-yiu, Assistant Secretary (Works Policies 5) 5 at 3509 8305.



(Alan WONG)
for Secretary for Development

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