

**GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION**  
**FORM 4**  
**AMUSEMENT RIDES (SAFETY) ORDINANCE, CHAPTER 449**  
**SECTION 10**  
**APPLICATION FOR PERMIT TO USE AND OPERATE OF KIDDIE RIDE**

- Notes: ① *The application must be the kiddie ride owner, or an authorised representative of the kiddie ride owner.*  
② *Use a separate application form for each ride.*

To the Director of Electrical and Mechanical Services,

In accordance with Section 10 of the Amusement Rides (Safety) Ordinance, I hereby apply for a permit to use and operate the kiddie ride

\_\_\_\_\_ of reference number \_\_\_\_\_ (name of kiddie ride) \_\_\_\_\_ installed at \_\_\_\_\_ (e.g. serial number/model number) \_\_\_\_\_ (ride address)

2. I further enclose herewith an examination report prepared by \*Mr/Miss/Ms/Mrs

\_\_\_\_\_ (name of \*surveyor/qualified person)

Name of Business \_\_\_\_\_  
Business Registration No. \_\_\_\_\_  
Business Address \_\_\_\_\_  
Telephone No. \_\_\_\_\_  
Name of Applicant \_\_\_\_\_ (in English [surname first]) \_\_\_\_\_ (in Chinese)

Date \_\_\_\_\_ (signature of applicant)

**To be Completed by \*Surveyor/Qualified Person**

I confirm that I inspected the above kiddie ride on \_\_\_\_\_ (date)  
and I am satisfied that, on \_\_\_\_\_ (date), such kiddie ride was safe and satisfactory  
for public use. The date of next inspection shall be not later than \_\_\_\_\_ (date).

Name of \*Surveyor/Qualified Person \_\_\_\_\_ (in English [surname first]) \_\_\_\_\_ (in Chinese)  
\*Hong Kong Identity Card/Passport No. \_\_\_\_\_

Date \_\_\_\_\_ (signature of \*surveyor/qualified person)

***Please Turn Over***





## Checklist – Application of “Permit to Use & Operate” for Kiddie Ride

Item		
1	<b>Interpretation of kiddie rides</b>	
	<input type="checkbox"/>	Designed primarily for use by children aged not more than 12 years old
	<input type="checkbox"/>	Carrying capacity of not more than 100 kg
	<input type="checkbox"/>	Motive power of not more than 1.1 kW
2	<b>Task to be completed</b>	
	<input type="checkbox"/>	Installation completed
	<input type="checkbox"/>	Appoint an independent Surveyor or Qualified Person ( <i>Note 1</i> )
	<input type="checkbox"/>	Thoroughly inspect, examine, test and certify the integrity of the ride by independent Surveyor or Qualified Person
3	<b>Forms and documents to be submitted</b>	
	<input type="checkbox"/>	Completed and signed the application form (Form 4) ( <i>Note 2</i> )
	<input type="checkbox"/>	Copy of Business Registration
	<input type="checkbox"/>	Company authorization letter of the applicant
	<input type="checkbox"/>	Ride examination report from Surveyor or Qualified Person
	<input type="checkbox"/>	Photographs of the ride
	<input type="checkbox"/>	Location plan(s) of the premises and drawing(s) showing dimensions of kiddie ride and the clearance from nearby objects
<input type="checkbox"/>	Sample(s) of notice of prohibited behaviour for the attention of the riders	
4	<b>Payment</b>	
	<input type="checkbox"/>	Payment by crossed cheque made payable to “The Government of the Hong Kong Special Administrative Region” ( <i>Note 3</i> )

Note 1: The List of Surveyors and Qualified Persons can be downloaded from EMSD website:  
[https://www.emsd.gov.hk/en/other\\_regulatory\\_services/amusement\\_rides/registers/index.html](https://www.emsd.gov.hk/en/other_regulatory_services/amusement_rides/registers/index.html)

Note 2: Forms can be downloaded from EMSD website:  
[https://www.emsd.gov.hk/en/other\\_regulatory\\_services/amusement\\_rides/how\\_to\\_apply/index.html](https://www.emsd.gov.hk/en/other_regulatory_services/amusement_rides/how_to_apply/index.html)

Note 3: Fees Schedule can be downloaded from EMSD website:  
[https://www.emsd.gov.hk/en/other\\_regulatory\\_services/amusement\\_rides/how\\_to\\_apply/index.html](https://www.emsd.gov.hk/en/other_regulatory_services/amusement_rides/how_to_apply/index.html)

## NOTES ON APPLICATION

### NOTE ABOUT PREVENTION OF BRIBERY ORDINANCE

Any attempt to offer advantage (as defined in the Prevention of Bribery Ordinance (“POBO”) (Chapter 201 of the Laws of Hong Kong)) to any Government officer with a view to influencing the outcome of this application constitutes an offence under the POBO and renders the application invalid. The case will be reported to the Independent Commission Against Corruption. You should report to the ICAC (Telephone No.: 2526 6366) if any government officer or their agent solicits an advantage from you in relation to this application.

### PERSONAL DATA PRIVACY STATEMENT

#### Purpose of Personal Data Collection

The personal data provided by means of this form will be used by General Legislation Sub-division, Electrical and Mechanical Services Department for the following purposes:

- (a) Activities relating to requirements stipulated in the Amusement Rides (Safety) Ordinance;
- (b) Activities relating to the application for approval as Designated Employee, Surveyor, Qualified Person and Competent Person; and
- (c) To facilitate communication between Government and yourself.

The provision of personal data by means of this form is voluntary. If you do not provide sufficient information, we may not be able to process your application.

#### Classes of Transferees

The personal data you provided by means of this form may be disclosed to other Government branches and departments for the purposes mentioned above.

#### Access to Personal Data

You have a right to access and correction with respect to personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

#### Enquiries

Enquiries concerning the personal data collected by means of this form, including the data access and correction request, should be submitted in writing and addressed to “The Director of Electrical & Mechanical Services, General Legislation Sub-division, 7/F., 3 Kai Shing Street, Kowloon Bay”.

For other general enquiries, please use the Government “1823 Citizen’s Easy Link” 24-hour access, phone number: 1823.