

Our reference 本署檔號：
(19) in EMSD/LESD 7-2/4 Pt.4

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19 May 2009

All Registered Lift/Escalator Contractors

Dear Sir,

Circular No. 10/2009

Necessary Precaution to Protect Staff from Human Swine Influenza Infection

Further to Circular 6/2009, you should be aware that the Hong Kong's response level under the Government's Preparedness Plan for the Human Swine Influenza Pandemic has been raised from "serious" to "emergency".

This department is supporting the Government in fighting the Human Swine Influenza Pandemic. As you are one of the registered lift/escalator contractors, you are requested to undertake all necessary precautionary measures to protect your staff from Human Swine Influenza infection as well as to maintain a high standard of hygiene and cleanliness at all of your work sites. The precautionary measures would include:

- (1) Alert all staff members about the risks of the Human Swine Influenza Pandemic
- (2) Disseminate the latest development of the Human Swine Influenza Pandemic
- (3) Disseminate and implement the safety guideline for the Influenza prevention (e.g. hand wash and personal hygiene)
- (4) Review and monitor the stock and use of the appropriate PPE (Personal Protective Equipment such as mask and glove) and cleaning/disinfecting agent which should be adequate for at least one month's supplies
- (5) Maintain a hygienic working environment
- (6) Maintain proper indoor air ventilation at the workplaces / construction sites
- (7) Advise your staff members having influenza-like symptoms to stay at home and consult doctor immediately

For the latest update and detailed information on the Human Swine Influenza, please visit

the website of the Center for Health Protection, the internet address of which is shown below:

http://www.chp.gov.hk/view_content.asp?lang=en&info_id=16615

In the event that your company's ability to maintain lifts/escalators or carry out emergency rescue operations has been adversely affected due to reduced staffing levels at work, resulting from infection or otherwise, you are required to notify this department as soon as possible. Lift or escalator services should only be allowed to continue when their operation can be safely ensured.

Yours faithfully,

A blue handwritten signature in Chinese characters, which reads "George Ling".

(George LING)
for Director of Electrical & Mechanical Services