

Our reference 本署檔號 :

(81) in EMSD/LESD 7-2/4 Pt IV

Your reference 來函檔號 :

Telephone 電話號碼:

(852) 2808 3861

Facsimile 圖文傳真:

(852) 2504 5970

11 July 2011

All Registered Escalator Contractors/Engineers

Dear Sirs,

Circular No. 10/2011

Protection of Unintentional Reversal of the Direction of Travel in Escalators

Further to the Circular No. 9/2011 dated 6 July 2011 regarding the fatal escalator incident occurred in Beijing, I wish to remind you again that during each periodic maintenance, you should carry out thorough inspection of the escalators, in particular, the mounting bolts of the main motors, main brakes, auxiliary brakes, and non-reversal devices, and take necessary precautionary measures to ensure escalator safety.

Please report the findings of the periodic maintenance by completing the attached Reply Slip on or before 26 July 2011.

Yours faithfully,



(W S CHUI)

for Director of Electrical and Mechanical Services

Encl.

c.c. Director of Housing

Director of Architectural Services

The Lift and Escalator Contractors Association

The Registered Elevator and Escalator Contractors Association Limited

The Hong Kong General Union of Lift and Escalator Employees

[REPLY SLIP]

To: General Legislation Division, EMSD (Fax: 2504 5970)

From: _____ (Name of Registered Escalator Contractor)

Re: Circular No. 10/2011**Protection of Unintentional Reversal of the Direction of Travel in Escalators**

Ref.	Location ID	Date of periodic maintenance	Conditions* of				Irregularities found# (Y/N)
			Mounting bolts for main motor	Main brake	Auxiliary brake	Non-reversal device	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

* *Abbreviations:**S = Satisfactory**U = Unsatisfactory (if found unsatisfactory, please provide details and remedial measures taken)*# *Please use separate sheet to provide details of the irregularities found*

Company Chop: _____ Date: _____

Contact Person: _____ Tel.: _____