

Our reference 本署檔號 :

(23) in EMSD/LESD 7-2/4 Pt. 4

Telephone 電話號碼 : 2808 3239

Your reference 來函檔號 :

Facsimile 圖文傳真 : 2504 5970

31 August 2009

All Registered Lift/Escalator Contractors and Engineers

Dear Sirs,

Circular No. 14/2009
Issuance of Form 9 to Lift/Escalator Owners

To ensure lifts and escalators are examined and tested timely in accordance with sections 21 to 24 of the Lifts and Escalators (Safety) Ordinance (Cap. 327), EMSD will issue Form 9 to the lift/escalator owner once 5 weeks have elapsed after the lift/escalator is due for examination and test.

The owner may approach registered contractors for assistance in this regard. Please assist the owner to cause the lift/escalator to be examined and tested by a registered lift/escalator engineer, and to deliver the certificate (Form 15) to this department together with the prescribed fee. If the lift/escalator has already been examined and tested by a registered lift/escalator engineer, please assist the owner to ensure that the certificate (Form 11 or Form 12) is delivered to this department together with the prescribed fee urgently.

Please note that if the appropriate certificate (Form 11, 12 or 15) is not received by this department within **21 days** from the date of order, we shall issue an order to prohibit the use and operation of the lift/escalator under section 27(1) of the said Ordinance.

Yours faithfully,



(Arthur K.H. Wong)
for Director of Electrical and Mechanical Services

c.c. The Director of Housing (Attn: SM/QM)
The Director of Architectural Services (Attn: CBSE/2)
The Lift and Escalator Contractors Association
The Registered Elevator and Escalator Contractors Association Ltd
The International Association of Elevator Engineers