LE/02/04

2808 3651

2504 5970 18 September, 2000

All Registered Lift Contractors

Dear Sir,

Circular No. 16/2000 Code of Practice on the Examination, Testing and Maintenance of Lifts and Escalators (1996 Edition) Amendment No. 5

Pursuant to section 27G of the Lifts and Escalators (Safety) Ordinance, Cap. 327, the Code of Practice on the Examination, Testing and Maintenance of Lifts and Escalators (1996 Edition) (the ETM Code) has been amended in respect of the notification of lift works to relevant government departments.

The above changes have been included in the Amendment No. 5 of the ETM Code which is attached for your retention. It shall come into operation on 1 October 2000 and shall be applicable to lift works carried out on or after that date.

Yours faithfully,

(G. M. W. CHUI) for Director of Electrical & Mechanical Services

c.c. AD/BS

D of Housing (Attn.: TS/2, SBSE/WTS & SBSE/C7) D of Building (Attn.: CBS/Legislation & Mr. HO Cham)

D of FS (Attn.: Fire Safety Command)

C for Labour

Hong Kong Union of Lift & Escalator Employees

WKH/GMWC

Code of Practice on the Examination, Testing and Maintenance of Lifts and Escalators (1996 Edition)

AMENDMENT No. 5

Notification of Lift Works Removal of Buildings Department and Addition of Housing Department

(Effective as from 1 October 2000 and applicable to lift works carried out on or after that date)

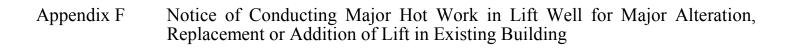
<u>Item</u>	<u>Clause</u>	<u>Description</u>
1	Section C	Replaced "Director of Fire Services and Director of Buildings" by
	Clause 4.7.1	"Director of Fire Services and, when applicable, Director of Housing" in first paragraph.
2	Appendix E & Appendix F	Repeal Appendix E and Appendix F and substitute the attached.

Appendix E Notice of Commencement of Lift Works Involving Major Alteration, Replacement or Addition of Lift in Existing Building

Notice of Commencement of Lift Works Involving Major Alteration, Replacement or Addition of Lift in Existing Building

	Date
Director of Electrical & Mechanical Services	
Commissioner for Labour	
Director of Fire Services *1	
Director of Housing *1 For rental estate (Attention: Regional MS/)*	
For PMA managed HOS Court (Attention: SBS/Building Court)	Control)*
We hereby give you notice that we have been appointed to carry out the lift v	vorks as follows:-
The fields give you notice that we have seen appointed to early out the fire	vollis us follows.
Location:	
EMSD location no.:	
Litt 110(\$)	
Date of commencement of the works:	
Planned date of completion of the works:	
Contact person's name & tel./pager no.:	
The works will involve:-	
(a) □ replacement/addition* of lift(s) in existing building	
(b) \Box breach of lift well compartmentation, e.g. removal of lift landing door(s)	
(c) \Box conducting hot work in lift well mainly from	(date/time)
(c) □ conducting hot work in lift well mainly from to	(
(d) □ erecting metal/bamboo* scaffold in lift well ³	
(e) \Box Fireman's lift no(s):	
The details of the major alteration are (if applicable):	
Name & Signature of Ro	egistered Lift Contracto

- Note: 1. Also submit this notice to Director of Fire Services and Director of Housing (for lifts in any building over which the Housing Authority has control and management) if the works involve item (a), (b), (c), (d) or (e).
 - 2. The date and time for conducting major hot work (hot work lasting for 1 day or more) should be provided separately with at least 1 working day's notice.
 - 3. Only scaffold constructed of non-combustible materials shall be used for lift works tendered on or after 1.8.1997.
 - 4. This notice should be received by relevant Government departments at least 14 days before commencement of the works if the works involve item (a), (b), (c), (d) or (e).
 - 5. A location plan indicating the position(s) of the lift(s) should be provided together with this notice.
- □ Tick if applicable
- * Delete if inapplicable



Notice of Conducting Major Hot Work in Lift Well for Major Alteration, Replacement or Addition of Lift in Existing Building

			Date
Director of Electrical &	(Fax no. 2504 5970)		
Commissioner for Lab		(Fax no. 2544 3497)	
Director of Fire Service			(Fax no. 2723 2197) (Fax no. 2760 4284)
Director of Housing*	For rental estate (Attention: Re	-	
	For PMA managed HOS Court	(Attention, 5D5/Bur	dulig Collifor)
Logation			
EMSD location no.:			
Lift no(s):			
Date & time of comme	encement of major hot works 1:		
Date & time of comple	etion of major hot work:		
Hot work supervisor's	name:	tel.:	
		pager:	
C		mobile tel.	
Contact person's name		tel.:	
		pager	
		modile ter.	·
	- 1	Name & Signature of	Registered Lift Contractor

Note: 1. Major hot work means hot work lasting for 1 day or more.

- 2. Registered lift contractors should submit this notice to the above Government departments at least 1 working day before commencement of the major hot work. In any event, prior notice must be given.
- * Delete if inapplicable (Submit this notice to Director of Housing for lifts in any building over which the Housing Authority has control and management).