

Our reference 本署檔號 :

(89) in EMSD/LESD 7-2/4 Pt IV

Your reference 來函檔號 :

5 October 2011

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All Registered Lift/Escalator Contractors

Dear Sirs,

Circular No. 17/2011

Assistance required in case of occurrence of incidents

This Circular serves to supplement Circulars No. 13/2008 and No. 11/2011 regarding your role and required assistance to the owner of the lift or escalator in case of occurrence of incidents as specified in section 27A of the Lifts and Escalators (Safety) Ordinance.

To facilitate the Director in carrying out investigation of incidents pursuant to section 37A of the ordinance, your assistance is required to:

- (i) help the owner of the lift/escalator retain and preserve all failed and damaged part(s) of the lift/escalator, or the entire set of suspension ropes, as the case may be. These preserved items are crucial for the investigation of the cause of the incidents by the Director; and
- (ii) explain to the owner of the lift/escalator the importance of retaining the failed part(s) of the lift/escalator, or the entire set of suspension ropes and fittings in case of ropes' breakage of the lift.

Yours faithfully,



(W. S. CHUI)

for Director of Electrical and Mechanical Services

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- c.c. Director of Housing
- Director of Architectural Services
- The Lift and Escalator Contractors Association
- The Registered Elevator and Escalator Contractors Association Limited
- The International Association of Elevator Engineers
- The Hong Kong General Union of Lift and Escalator Employees