

Our reference 本署檔號 :

EMSD/LESD 7-2/4

Your reference 來函檔號 :

Telephone 電話號碼: (852) 2808 3239

Facsimile 圖文傳真: (852) 2504 5970

7 January 2009

All Registered Lift/Escalator Contractors

Dear Sirs,

**Circular No. 1/2009  
Total Number of Lifts & Escalators**

In order to update our records, you are requested to inform us of the total number of lifts and escalators which were maintained by your company as at 31 December 2008. Would you please complete and return the attached form within two weeks from the date of this letter.

Thank you for your co-operation in this matter.

Yours faithfully,



(Arthur K. H. WONG)  
For Director of Electrical & Mechanical Services

c.c. Director of Housing  
Director of Architectural Services  
The Lift and Escalator Contractors Association  
The Registered Elevator and Escalator Contractors Association Ltd.  
The International Association of Elevator Engineers  
The Hong Kong General Union of Lift and Escalator Employees

To: EMSD (Attn.: Mr. YU Wai-kin)  
 From:  
 Fax: 2504 5970

### Number of Lifts and Escalators as at 31 December, 2008

Company Name: \_\_\_\_\_

No. of Lifts and Escalators (1)	Subject to Lifts and Escalators (Safety) Ordinance	Exempted from Lifts and Escalators (Safety) Ordinance	
		In Government Buildings including Housing Estates	Goods Lift subject to the Factories and Industrial Undertakings (Goods Lifts) Regulations
(a) Lifts (other than those in (b), (c), (d) & (e))			
(b) Service Lifts			
(c) Stairlifts			
(d) Power Lifting platforms for disabled persons			
(e) Mechanized vehicle parking systems			
(f) Escalators (other than those in (g))			
(g) Passenger Conveyors			
(2) As at 31 December, 2008, _____ (nos.) lifts and _____ (nos.) escalators maintained by the company were <u>not</u> supplied and installed by the company.			
(3) In 2008, the maintenance of _____ (nos.) lifts and _____ (nos.) escalators, which were supplied and installed by the company, was taken over by other companies.			

- A member of LECA
- A member of REECAL
- Non LECA/REECAL member

Please put a tick ✓ in the box if necessary

\_\_\_\_\_  
 Company Chop and Signature