

Our reference 本署檔號 :
(29) in EMSD/LESD 7-2/4 Pt. 4

Telephone 電話號碼 : 2808 3239

Your reference 來函檔號 :

Facsimile 圖文傳真 : 2504 5970

6 November 2009

All Registered Lift/Escalator Contractors

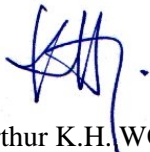
Dear Sirs,

Circular No. 20/2009
Display of Valid Lift/Escalator Certificates

During recent inspections, we have found lift certificates displayed in lifts that were seriously out of date. Section 39(3) of the Lifts and Escalators (Safety) Ordinance (Cap. 327) requires the owner of a lift or escalator to display or cause to be displayed any endorsed certificate (Form 5, 11 or 12) delivered to him by the Director of Electrical and Mechanical Services, and keep it displayed until another such certificate is delivered to him, in a conspicuous position in the lift or adjacent to a landing of the escalator.

As a responsible registered lift/escalator contractor, you should arrange for your staff to check whether the certificates displayed are valid and up to date during periodic maintenance visits. If the certificates are outdated, the contractor should advise the lift/escalator owner or his representative to display the current certificate in accordance with the statutory requirements and any guidelines issued (including Circular No. 13/2009). For record purposes, the contractor should make an entry in the log-book recording that the owner has been advised accordingly.

Yours faithfully,



(Arthur K.H. WONG)
for Director of Electrical and Mechanical Services

- c.c. The Director of Housing (Attn: SM/QM)
The Director of Architectural Services (Attn: CBSE/2)
The Lift and Escalator Contractors Association
The Registered Elevator and Escalator Contractors Association Ltd
The International Association of Elevator Engineers
The Hong Kong General Union of Lift and Escalator Employees