

Our reference 本署檔號：  
( 24 ) in EMSD/LESD 7-2/4

Telephone 電話號碼： 2808 3651

Your reference 來函檔號：

Facsimile 圖文傳真： 2504 5970

21 June 2006

All Registered Lift / Escalator Contractors / Engineers

Dear Sirs,

**Circular No. 6/2006**  
**Implementation of Five-day Week From 1 July 2006**

In line with the Government's five-day week initiative, the Electrical and Mechanical Services Department will move to a five-day week in phases from 1 July 2006.

The new service hours of the Lifts and Escalators Sub-division, with effect from 1 July 2006, would be as follows:

Mondays to Thursdays	8.30 a.m. - 6.00 p.m.
Fridays	8.30 a.m. - 5.00 p.m.
Saturdays, Sundays and public holidays	Closed

Nevertheless, the opening hours of our Customer Services Office (CSO) would remain unchanged as follows:

Mondays to Fridays	9.00 a.m. - 4.30 p.m.
Saturdays	9.00 a.m. - 12.00 noon
Sundays and public holidays	Closed

I should be grateful if you would disseminate the above messages to your employees and owners of the lifts and escalators under your maintenance.

Yours faithfully,



(G.M.W. CHUI)  
for Director of Electrical and Mechanical Services