

Our reference 本署檔號：
(102) in LE/02/04 Pt. 2

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May 5, 2003

To All Registered Lift/Escalator Contractors and
Registered Lift/Escalator Engineers

Dear Sirs,

Circular No. 9/2003

Distribution of Circular Letters by Electronic Means

Further to Circular No. 3/2003 promulgating the distribution of circular letters to registered lift/escalator contractors by electronic means, we are now ready to proceed to distribute circular letters to registered lift/escalator engineers as well.

Please note that all new circulars will be sent in the future via e:mail to the respective recipients and we will continue to post new circulars at our departmental homepage at www.emsd.gov.hk/emsd/eng/wnew/wn_n_gl_cc.shtml for reference of the general public. To ensure instant receipt of the most updated circulars/information, registered lift/escalator engineers are requested to notify this department if there is any change in their e:mail addresses (and/or other personal data) by updating the engineer data form attached to Circular No. 13/2002 and have it returned to this department at once. For easy identification, please highlight changes made in the data form by printing an asterisk next to the respective fields.

Yours faithfully,

LAW Yu-wing
(Chief Electrical and Mechanical Engineer / General Legislation)
for Director of Electrical and Mechanical Services