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24 May 2010

All Registered Lift Contractors

Dear Sirs,

## **Circular No. 9/2010 Safety Precautions of Lift Emergency Doors Access**

In a recent fatal accident, a worker fell from a lift emergency door into the lift pit.

In view of the seriousness of this type of accident, this Circular serves to remind you to take necessary safety precaution measures in carrying out any lift works in the lift well under your maintenance. In accordance with the Code of Practice on the Design and Construction of Lifts and Escalators (Design Code) and the Code of Practice on the Design and Construction of Buildings and Building Works for the Installation and Safe Use of Lifts and Escalators under the Lifts and Escalators (Safety) Ordinance, Cap.327, the lift emergency door to the lift well should be kept in closed position and should not be permitted access except on grounds of safety or the requirements of servicing. The access of lift emergency door is mainly served for emergency operations and rescue purposes. Only authorized rescuers and competent workers employed by registered lift contractor are permitted to get access for emergency operations. Please remind your representatives of owners to keep the key of emergency door properly and only registered lift contractor is allowed to get permit of using the key. You are required to ensure that the key of emergency door is exclusively used for unlocking the emergency door only.

To prevent recurrence of similar accident or injury to any workers involved, you are advised to pay special attention to the safety precaution measures of any lift works stipulated in the Code of Practice for Lift Works and Escalator Works (the "Works Code") and to check and review all your existing lifts in order to eliminate any similar potential hazard to any persons directly or indirectly involved in lift maintenance works.

Yours faithfully,



(W.S. CHUI)  
for Director of Electrical and Mechanical Services

thn/wsc

cc. Director of Housing  
Director of Architectural Services

The Lift and Escalator Contractors Association  
The Registered Elevator and Escalator Contractors Association Limited  
The International Association of Elevator Engineers  
The Hong Kong General Union of Lift and Escalator Employees  
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