Form EMSD EE CT2A

Fresh Water Cooling Towers Scheme

Notification of Phased Completion of Cooling Tower Installation

Date: _____

Part A : (To be completed by a Registered Professional Engineer and the owner of the installation(s))

To : Director of Electrical and Mechanical Services

In accordance with the conditions of the Scheme, we would like to report on the completion of the cooling tower installation(s) in phase(s) at (building name and address of premises) _____ _____to which metered supply on concessionary basis for _____ months from WSD will be required.

☐ I attach herewith a completed Site Inspection Report with Form CT3 and 2-week log sheets.

☐ I attach herewith a completed Site inspection Report with 2-week log sheets. I would like to apply for temporary water supply for testing and commissioning and submit Form CT3 within 6 months.

We undertake:-

(a) to complete the cooling tower installation(s) within the above specified period and submit the duly completed Form CT2B to EMSD when the whole installation is completed.

(b) to keep monthly operational information of the installation and produce for inspection upon request;

(c) to conduct annual audit of the installation and submit a report annually to EMSD.

Signature of Registered Professional Engineer: _____ Date:	
Full Name of RPE: _____	Company Chop:
RPE Registration No: _____	
(*Building Services / Mechanical Engineering Discipline)	
Company: _____	
Tel No.: _____ Fax No.: _____	
Email: _____	
Correspondence Address: _____	

Signature of Owner or his Representative: _____ Date:	
Full Name of Owner or his Representative: _____	Company Chop:
Company: _____	
Tel No.: _____ Fax No.: _____	
Email: _____	
Correspondence Address: _____	

Part B : (To be completed by EMSD)

File Ref. no: EMSD/EEO/WC/13/01/

EMSD Cooling Tower Registration no: PS-

Date: _____

For the completed cooling tower installation at (building name and address of premises)_____

_____

_____

as notified by the participant,

☐ the Form CT2A and Form CT3 are accepted under the Scheme. The participant will be notified accordingly.

☐ the Form CT2A is accepted under the Scheme. The participant should obtain temporary water supply from WSD for testing and commissioning and submit Form CT3 to EMSD on or before _____ (DD / MM / YYYY).

_____

( )

Post: _____

Telephone Number: _____

Date: _____

Personal Data Privacy Statement

Purpose of Personal Data Collection

1. The personal data provided by means of this form will be used by the Government for the following purposes:
   a. activities relating to the processing of the submission in this form;
   b. activities relating to requirements stipulated in the Fresh Water Cooling Towers Scheme; and
   c. facilitating communication between Government and yourself.

Classes of Transferees

2. Upon receipt of your information submission, all personal data that are collected in this form and all documents submitted along with this form will be kept at the Electrical and Mechanical Services Department and will be disclosed to the data users of the department only for activities relating to the Fresh Water Cooling Towers Scheme.

Access to Personal Data

3. You have a right of access and correction with respect to personal data as provided for in sections 18 and 22, and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form

Enquiries

4. Enquiries concerning the personal data collected by means of this form, including the making of access and correction, should be submitted in writing and addressed to the Director of Electrical and Mechanical Services by posting to Electrical and Mechanical Services Department, 3 Kai Shing Street, Kowloon, Hong Kong, or via email info@emsd.gov.hk. For other enquiries relating to the Fresh Water Cooling Towers Scheme, please call 3912 0642 or contact the 1823 Call Centre.

Prevention of Bribery

Any attempt to offer advantage (as defined in the Prevention of Bribery Ordinance ("POBO") (Chapter 201 of the Laws of Hong Kong)) to any Government officer with a view to influencing the outcome of this application constitutes an offence under the POBO and renders the application invalid. The case will be reported to the Independent Commission against Corruption. You should report to the ICAC (Telephone No.: 2526-6366) if any government officers or their agents solicits an advantage from you in relation to this application.