

Download "iAM Smart", Register "iAM Smart +"



- Register "iAM Smart" with mobile phone (For persons aged 18 or above)



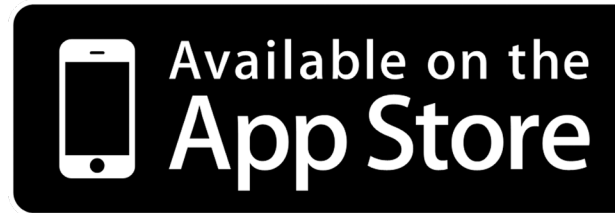
智方便
iAM Smart

<https://www.youtube.com/watch?v=IK9S2sAG3zl>

- Register "iAM Smart+" at Self-registration Kiosk (For persons aged 18 or above)



<https://www.youtube.com/watch?v=624zV6w8Qtg>



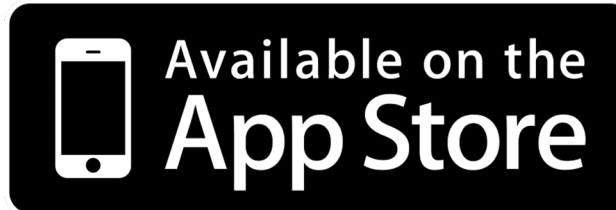
<https://apps.apple.com/app/id1515065344>



<https://play.google.com/store/apps/details?id=hk.gov.ogcio.iamsmart>



Download “E&M Trade App”



<https://apps.apple.com/hk/app/id1490767426>



https://play.google.com/store/apps/details?id=hk.gov.emsd.trade&hl=zh_HK

Open “EMSD (Regulatory Services) Web-Based Registration Services”

1. By the following link:

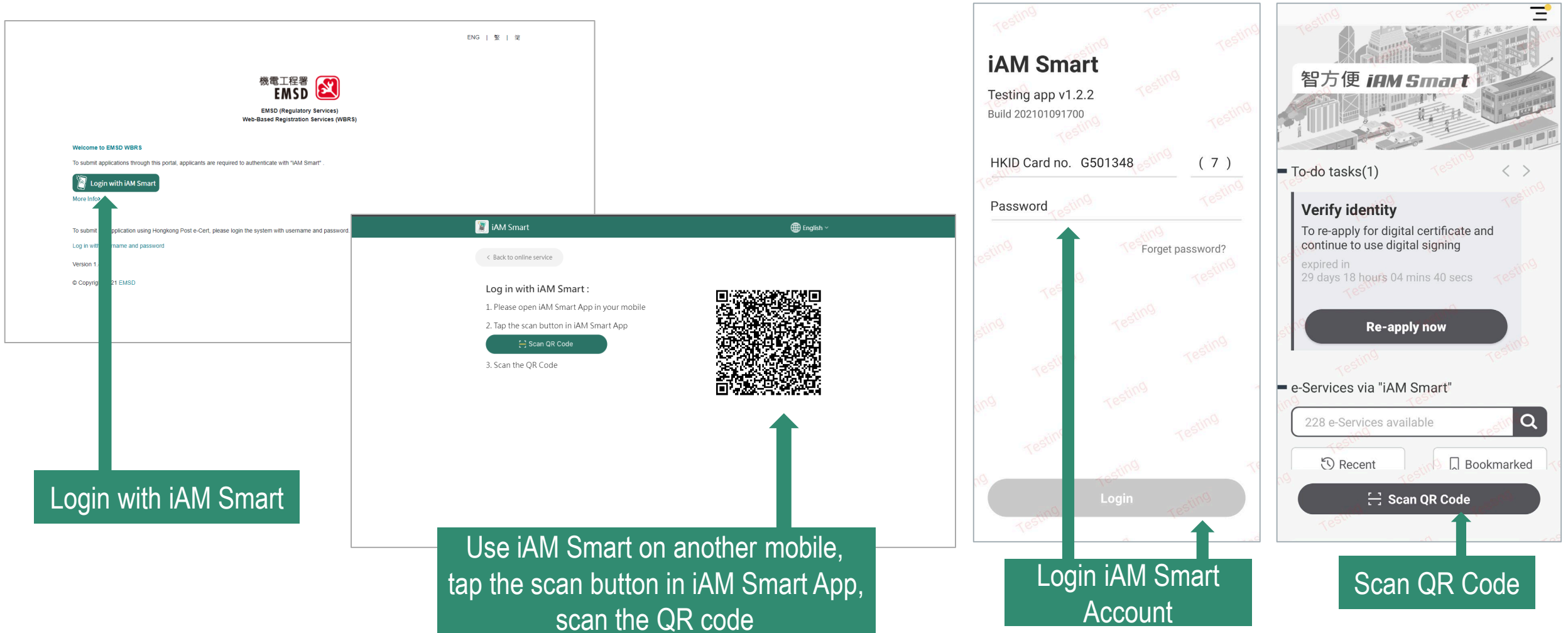
<https://wbrs.emsd.gov.hk/wbrs/#/>

OR

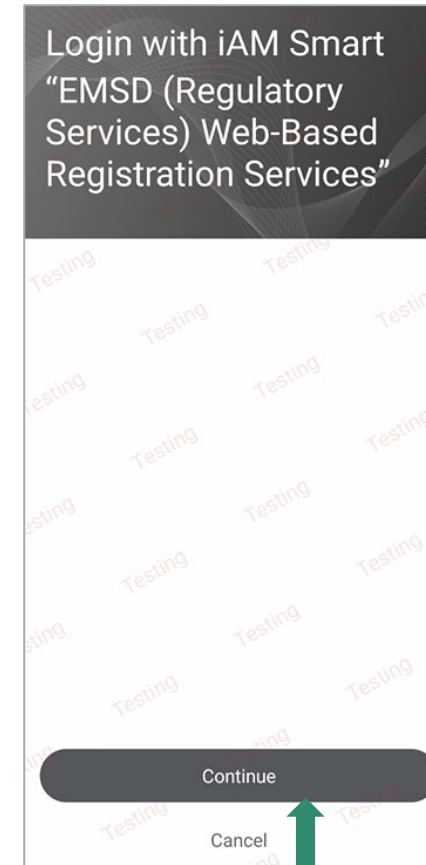
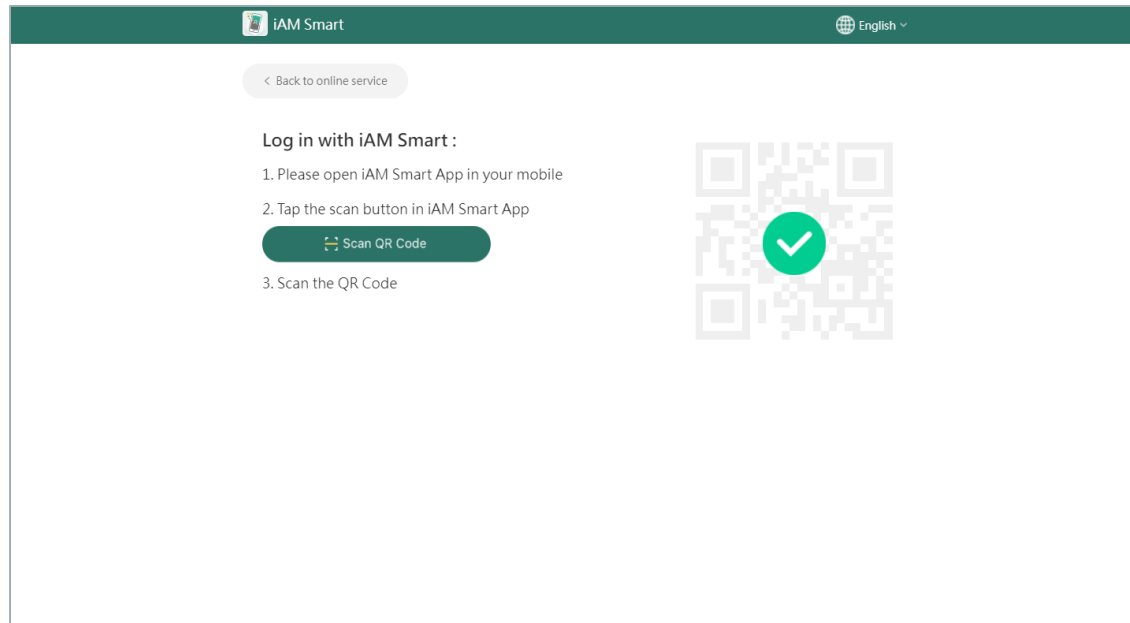
2. Open “E&M Trade App” home page, click on the “iAM Smart +” Electronic Submission for REW License Renewal banner



EMSD (Regulatory Services) Web-Based Registration Services - Login with Computer



EMSD (Regulatory Services) Web-Based Registration Services - Login with Computer



Select Form - Form 8: New/Renewal/Change of Grade of Electrical Work Application for Electrical Worker Registration

ROLE SELECTION

Please select the role to begin, some functions are restricted to certain authenticated personnel only.

Click the button below to refresh roles:

Refresh Roles

Registered Engineer (GAS)

☐ Registered GAS Engineer (RE41408)

☐ Other Applicant

Continue

Select “Other Applicant”, then click “Continue”

Select “Online Electronic Submission”

ONLINE ELECTRONIC SUBMISSION

Please select the required registration form and click “Start” button to input and submit online applications.

Select Type of Service

Lifts and Escalators

Form No.

Form LE31

Form Name:

Application For Registration / Renewal Of Registration As A Lift Contractor And/Or An Escalator Contractor

Mobile/Desktop:



Online

Start

Select Type of Service

ONLINE ELECTRONIC SUBMISSION

Please select the required registration for input and submit online applications.

Select Type of Service

Lifts and Escalators

Gas

Lifts and Escalators

Builders' Lifts and Tower Working

Amusement Rides

Electricity

Form Name:

Registration As A Lift Contractor And/Or An Escalator Contractor

Mobile/Desktop:



Online

Start

Choose “Electricity”



Select Form - Form 8: New/Renewal/Change of Grade of Electrical Work Application for Electrical Worker Registration

ONLINE ELECTRONIC SUBMISSION

Please select the required registration form and click "Start" button to input and submit online applications.

Select Type of Service

Electricity

Form No.	Form Name	Mobile/Desktop	Online Submission
Form 8	New/Renewal/Change Of Grade Of Electrical Work Application For Electrical Worker Registration	 / 	Start

“Start” filling the Form

Select Form - Form 8: New/Renewal/Change of Grade of Electrical Work Application for Electrical Worker Registration

NEW/RENEWAL/CHANGE OF GRADE OF ELECTRICAL WORK APPLICATION FOR ELECTRICAL WORKER REGISTRATION

APPLICATION REQUIREMENT

- Printer for printing applications, invoices and receipts If necessary Customised Browser / Java Configuration for running WBRIS application
- Adobe Acrobat Reader 6.0 or above for viewing invoices and receipt in PDF files format
- 'iAM Smart+' for form signing

NOTES TO FORM 8

1. For non-registered electrical worker, only one application for new registration is allowed. Duplicate application will not be accepted. For applicant applying for renewal of registration, only this form (Form 8) is required. For other types of application, please also complete appendix Form 8(A) and see "NOTES TO FORM 8(A)".
Application fee is not refundable.
2. The provision of information in Section D is not compulsory for new / renewal / change of grade of electrical workers application for electrical worker registration. The result of application will NOT be affected by the completeness of Section D. The information obtained in Section D is for EMSD reference only.

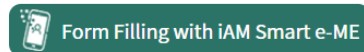
PERSONAL DATA PRIVACY STATEMENT

Purpose of Personal Data Collection

The personal data provided by means of this form will be used by the Government for the following purposes:

- (a) To assess your academic/training qualifications and electrical work experience, including approaching the related academic institutions or your employer(s) for verification when required, in order to determine your eligibility for registration as an electrical worker in accordance with the relevant provisions of the Electricity (Registration) Regulations; and
- (b) To facilitate communication between Government and yourself.

Authorise "iAM Smart" to provide "e-ME" information



[More Info](#)

I disagree using iAM Smart to prefill this form:

Proceed Application without iAM Smart Form Filling

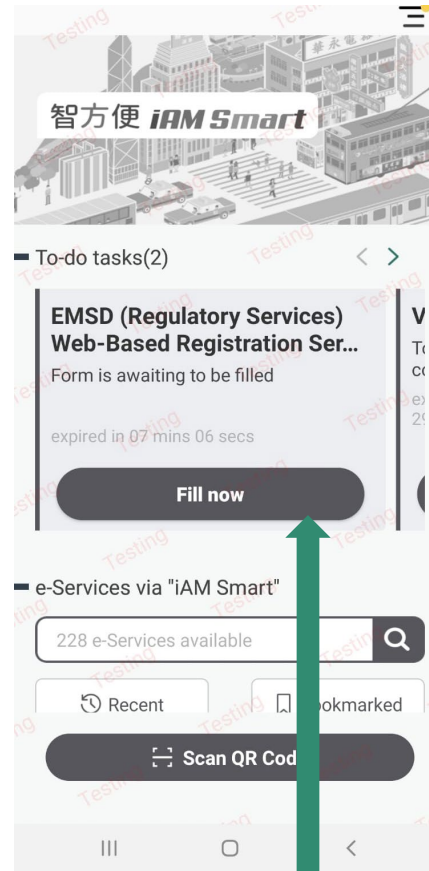
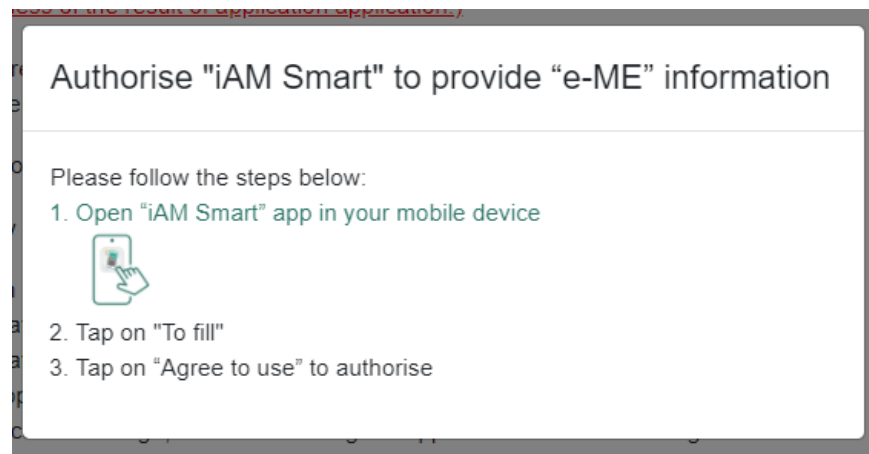
Authorise "iAM Smart" to provide "e-ME" information

Please follow the steps below:

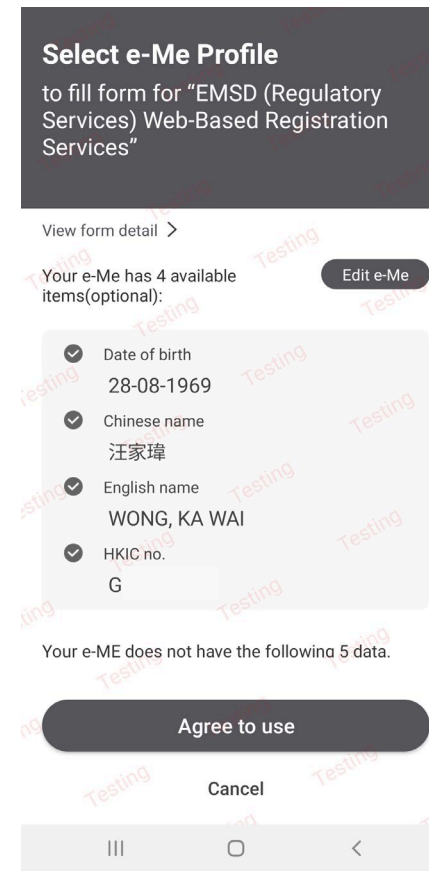
1. Open "iAM Smart" app in your mobile device
2. Tap on "To fill"
3. Tap on "Agree to use" to authorise

Read the notes and agree with the personal data privacy statement, then authorise "iAM Smart" to provide "e-ME" information to fill the form

Select Form - Form 8: New/Renewal/Change of Grade of Electrical Work Application for Electrical Worker Registration



“Fill now”



“Agree to use”

New Application for Electrical Worker Registration - Step 1 (Application Form)

NEW/RENEWAL/CHANGE OF GRADE OF ELECTRICAL WORK APPLICATION FOR ELECTRICAL WORKER REGISTRATION

* Indicates a required field

Type of Application *

☐ New registration as an electrical worker

Grade of electrical work applying

- ☐ A
- ☐ B
- ☐ C
- ☐ R
- ☐ H

Back

Save Draft

Next

Tick “New Application as an electrical worker” and choose the “Grade of electrical work applying”, click “Next”

NEW/RENEWAL/CHANGE OF GRADE OF ELECTRICAL WORK APPLICATION FOR ELECTRICAL WORKER REGISTRATION

* Indicates a required field

Personal Particulars

Other Particulars

Form 8(A)

Title *

Select

Date of Birth *

28/08/1969

Name in English (Surname first) *

Name in Chinese

Back

Save Draft

Next

Check and fill in Personal Particulars, click “Next”

New Application for Electrical Worker Registration - Step 1 (Application Form)

Personal Particulars **Other Particulars** Form 8(A)

What proportion of your works in respect of electrical design / installation / repair & maintenance / PITC (WR2) services?

Design Services(%)

Installation Services(%)

Repair and Maintenance Services(%)

PITC (WR2) Services(%)

[Back](#) [Save Draft](#) [Next](#)

Fill in Other Particulars,
click “Next”

Personal Particulars Other Particulars **Form 8(A)**

Academic Qualification (1)

[Add Academic Qualification](#)

Training/Apprenticeship/Special Training Courses (1)

[Add Training/Apprenticeship/Special Training Courses](#)

[Back](#) [Save Draft](#) [Next](#)

Fill in Form 8(A), click “Next”

New Application for Electrical Worker Registration - Step 2 (Confirmation)

NEW/RENEWAL/CHANGE OF GRADE OF APPLICATION FOR ELECTRICAL WORKER REGISTRATION

* Indicates a required field

Date of Application

28/09/2021

Type of Application

New registration as an electrical worker

Grade of electrical work applying

B

Personal Particulars

Title

Ms

Date of Birth

28/08/1969

Upload Documents

A recent colour photograph *

Choose File No Files Chosen

Signature Specimen *

Choose File No Files Chosen

Academic Qualification certification *

Choose File No Files Chosen

Training/Apprenticeship/Special Training Courses certification *

Choose File No Files Chosen

Reference letter for Working Experience *

Choose File No Files Chosen

* Please click [here](#) for photo requirements.

Upload Documents

A recent colour photograph *

Choose File No Files Chosen

Signature Specimen *

Choose File No Files Chosen

Academic Qualification certification *

Choose File No Files Chosen

Training/Apprenticeship/Special Training Courses certification *

Choose File No Files Chosen

Reference letter for Working Experience *

Choose File No Files Chosen

* Please click [here](#) for photo requirements.

* Please click [here](#) for Signature Specimen requirements.


* EMSD will not proceed with the application if the format of submitted electronic photo and Signature Specimen does not meet the requirements.

Declaration

I further declare that all particulars, statements and documents submitted herein and with this application are true and correct.

Warning: It is an offence in law to furnish any false statement or information related to this application with the "Personal Data Privacy Statement" in this Form.

Sign your application with "iAM Smart"

 Signing with iAM Smart

[More Info](#)

Check application particulars, upload a recent colour photograph with white background, click "Signing with iAM Smart" after confirmation

Sign the application with "iAM Smart", "Open iAM Smart" to complete the digital signing

New Application for Electrical Worker Registration - Step 2 (Confirmation)

A recent colour photograph

Choose File

Signature Specimen

Choose File

Academic Qualifications

Choose File

Training/Apprenticeship

Choose File

Reference letters

Choose File

Sign your application with "iAM Smart"

Service Name : Electricity

Document : Form 8

Identification code : 9201

Please follow the steps below:

1. Open "iAM Smart" app in your mobile device
2. Tap on "To Sign"
3. Make sure the identification code shown in "iAM Smart" is the same and tap on "Sign" to complete the digital signing

* Please click [here](#) for Signature Specimen requirements.


* EMSD will not proceed with the application if the format of submitted electronic photo and Signature does not meet the above requirements.

Declaration

I further declare that all particulars, statements and documents submitted herein and with this application are true and correct.

Warning: It is an offence in law to furnish any false statement or information related to this application. I acknowledge this and agree with the "Personal Data Privacy Statement" in this Form.

Sign your application with "iAM Smart"

 Signing with iAM Smart

[More Info](#)

Please check the information of the signed documents, and agree to sign

- Department Name
EMSD
- Service Name
Electricity
- Document Name
Form 8
- Identification Code
9201

Sign the application with "iAM Smart +" digital signing

Sign

Cancel

New Application for Electrical Worker Registration - Step 3 (Result) (Online payment)

NEW/RENEWAL/CHANGE OF GRADE OF ELECTRICAL WORK APPLICATION FOR ELECTRICAL WORKER REGISTRATION



Application Received

Please note that the application has not completed until EMSD has approved it and the application fee has been paid.

Date: 2021-09-28

Application No.
C211000044

You may pay the fee for this current application immediately or you may pay multiple applications.

To pay for this single application fee, press

Proceed to payment

To pay for multiple application fee, press

Pay multiple forms

After submission of application, the system will show the following message and generate an application no., click “Proceed to payment”

Please select your desired payment method

Application No.

Division

C211000044

Electricity Legislation Division

Payment Method *

☒ Pay by Online Payment #

Proceed

Choose Online
Payment Method

Choose “Pay by
Online Payment”

GovHK 香港政府一站通

網上付款服務

查詢
客戶服務熱線
1823
電郵
info@emsd.gov.hk

請選擇付款方式：

服務類別 機電工程署（規管服務）網上註冊服務
商戶名稱 Electrical and Mechanical Services Department
交易日期 27-09-2021
交易參考編號 2021 0927 3000 0104
總額 HK\$ 315.00



取消付款

付款

- 請記錄此交易參考編號或列印本頁，以備需要時查詢付款狀況。
- 按「付款」鍵後，請不要在你收到確認通知書前離開，否則你的申請可能不被接納。
- 商戶名稱只適用於信用卡付款方式。

New Application for Electrical Worker Registration - Step 3 (Result) (Download Receipt)



Electrical and Mechanical Services Department
The Government of the Hong Kong Special Administrative Region
3 Kai Shing Street, Kowloon, Hong Kong
機電工程署
香港特別行政區政府
香港九龍啟成街3號
Enquiry Telephone No 查詢電話: (852) 2808 3391

Web-Based Registration Services 網上註冊服務

RECEIPT 收據

Received : WONG, KA WAI
From
茲收到

Tel :
電話
Email :
電郵

Receipt Date : 28/09/2021
收據日期
Receipt Number : AA186212
收據編號:
Payment Reference No. : 2021092830000061
付款參考編號:
EGIS Trace No. : 230655
EGIS參考編號:
Number of Applications : 1
申請數目
Payment Method : JCB
付款形式:

<u>Item</u> 項目	<u>Application No</u> 申請編號	<u>Application Form Name</u> 申請表格名稱	<u>Application Date</u> 申請日期	<u>Amount (HK\$)</u> 費用(港幣\$)
1	C211000044	ELDCI - Form 8 - New/Renewal/Change of Grade of Electrical Work Application for Electrical Worker Registration	28/09/2021	315.00
Total 總數:				315.00

Web-Based Registration Services Receipt