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29 July 2015

To: All Registered Lift/Escalator Contractors and Engineers

Dear Sirs,

Circular No. 7/2015

Routine Inspection on Escalator Floor Plate and its associated Supporting Structure

It was widely reported in local news that a woman in Jingzhou, Hubei, China, was found dead on 26 July 2015 when she fell into the machinery after a floor plate at the top landing area of the escalator collapsed beneath her.

To prevent occurrence of similar incident in Hong Kong, I wish to remind you that during the routine maintenance and periodic examination of the escalators, you should examine the landing areas of an escalator to ensure that:-

- a. the structural integrity of the inspection cover and the floor plate assembly are in good condition;
- b. all associated supports are in good condition and fixing bolts are securely tightened;
- c. the locking devices, if any, of the inspection cover and the floor plates are in good working order;
- d. proper safety device is in place and in proper functioning to stop the machine in case of the opening of inspection cover and/or floor plates; and
- e. the installation of the guards to protect the rotating parts in the driving and return stations are intact.

You should take appropriate actions to ensure the escalators under your maintenance/examination fulfill the above mentioned requirements. In addition, please also remind the related Responsible Persons of the escalators to immediate stop the operation of escalator once abnormality is observed before reporting to your company for follow up actions.

Yours faithfully,



(CHEUNG Kim Ching)
for Director of Electrical and Mechanical Services

c.c. The Lift and Escalator Contractors Association
 The Registered Elevator and Escalator Contractors Association Limited
 The Hong Kong General Union of Lift and Escalator Employees