

Guidelines to Class 2 competent person (CP) for LPG NGI Inspection

To serve as general guidelines for practicing Class 2 CP, the following tasks are expected to be conducted by the CP during statutory annual LPG NGI inspections: -

- Check previous maintenance, repair and alteration records as provided by the NGI Owner or records shown within the installation. In this connection, CP shall check the continued compliance with the original design and whether there are any unauthorized modifications;
- Check all required maintenance tasks are conducted on-time and the results as shown in the maintenance records, where applicable, are satisfactory;
- Inspect the maintenance, repair and alteration works, if any, conducted since the last CP inspection, and check for outstanding defects or abnormalities;
- Inspect the NGI against the requirements under the Ordinance and current standards. Minor tasks such as lifting/opening of pits/covers/panels, slight turning of valves, etc. may be required to facilitate the inspection. During the course of the inspection, the CP is not expected to intervene the normal operations of the NGI;
- Identify and recommend necessary housekeeping, maintenance and enhancement works, if any, and provide an overall comment on the NGI;
- Report inspection findings in Form 109 and/or any additional sheets. This includes listing out the required maintenance records that are not made available by the NGI Owners but are necessary in verifying certain maintenance activities or listing out maintenance records with results which are questionable or unsatisfactory;
- Explain the inspection findings to and discuss with the NGI Owner on the recommended works, where possible. Remind the Owner to input a reasonable completion time frame for recommended remedial works;

- Forward the completed Form 109 to NGL Owner for his/her endorsement and submission to GasSO;
- If in the opinion of the CP that the NGL is not safe for further operations, the CP shall inform the NGL Owner and GasSO immediately.

*****END*****

Updated on: 15 December 2006

GUD/EMSD