

Our reference 本署檔號 :

E60064

Telephone 電話號碼 :

2195 3511

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2991 4233

Your reference 來函檔號 :

16 October 2012

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Dear Sir/Madam,

Contract No. [REDACTED]

**Supply, Delivery, Installation, Upgrading, Replacement, Testing and
Commissioning and Warranty of** [REDACTED]

[REDACTED]

Electrical Safety

We are deeply concerned about the series of fatal accidents involving electrical works recently. Three (3) workers died as a result of electric shock in less than half a month recently, and so far this year there have been eight (8) fatal accidents resulting directly or indirectly from workers receiving electric shock.

In accordance with the relevant clause on Safety and Security of the Works of the General Conditions of Contract, you shall take full responsibility for the adequate safety of all operations on the Site and have full regard for the safety of all persons on the Site. We would therefore like to draw your attention to the following safety precautionary measures to ensure electrical safety at the work Site :

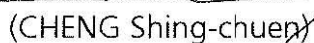
- 1) Conduct risk assessments and formulate safe working procedures for the Works to be carried out. The safety measures identified should be fully implemented prior to carrying out the works;

- 2) Ensure that all live parts of the electrical system in relation to the electrical work and installations in the vicinity where work is being carried out, are rendered dead by isolating the power supply source as stipulated in the Code of Practice for Electricity (Wiring) Regulations. All electricity source should be securely maintained in the isolated condition without possible accidental or inadvertent re-connection of electricity source;
- 3) Ensure workers at electrical work are competent, having received the proper training, skills and knowledge for the task;
- 4) Avoid the use of ladders and provide suitable scaffolds or working platforms for the electrical work at height;
- 5) Advise all your staff and workers to strictly observe electrical safety procedures. Exercise adequate management control and effective supervision to ensure that the safety measures are strictly followed.

You should also ensure that electrical work is carried out in accordance with the relevant regulations under the Factories and Industrial Undertakings Ordinance, requirements pertaining to electrical safety in the Construction Site Safety Manual, as well as the codes of practice/guidelines published by EMSD and the Labour Department.

If you need further information or assistance, please feel free to contact the undersigned or Mr. P C Wu, our Departmental Safety Officer, at 2808 3700.

Yours faithfully,


(CHENG Shing-chuen)

The Engineer

Electrical and Mechanical Services Department

c.c. C/Ad

SE/S