

持續專業進修記錄 RECORD OF CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

	日期 Date	持續專業進修的名稱 Description of the Continuing Professional Development	持續專業進修的提供機構 Provider of the Continuing Professional Development	進修時數 CPD Hour(s)
<input type="checkbox"/> 培訓／課程 Training/Course				
<input type="checkbox"/> 產品介紹 Product promotion				
<input type="checkbox"/> 網上學習 e-learning				
<input type="checkbox"/> 技術探訪活動 Technical visits				
<input type="checkbox"/> 閱讀《RVM 通訊》 Reading "RVM Newsletter"				
<input type="checkbox"/> 個人知識進修 Personal knowledge education				
<input type="checkbox"/> 公司培訓 Company training				
<input type="checkbox"/> 其他 Others				
合共 Total:				

(詳情請參考背頁 For details, please refer to the back page)

註冊車輛維修技工 REGISTERED VEHICLE MECHANIC 姓名 Name : _____	註冊號碼 Registration No.: _____ VM
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Purpose

To enhance the service standard of the vehicle maintenance trade

Criterion

Training / Courses / Activities that can enhance the technical competence or upgrade personal skills and knowledge of registered vehicle mechanics to achieve the above purpose

Options for CPD

- Training / courses organized by the Department of Automotive Engineering (DAE) of the Hong Kong Institute of Vocational Education (HKIVE) or other relevant educational institutes
- Training / courses organized by Pro-Act Training and Development Centre (Automobile) of VTC
- Training / courses provided under the “Skills Upgrading Scheme Plus” (SUS Plus)¹ of the Employees Retraining Board (ERB) for the Transportation and Support Services Industry
- technical training / courses provided by vehicle suppliers for the automobile industry or in-house staff
- relevant training / courses² / seminars organized by professional institutions or trade associations / unions of the automobile industry
- technical talks / seminars for the automobile industry³
- training / courses / seminars for enhancing personal knowledge in areas such as legislation, language, customer service, supervisory skill, occupational safety and health, etc.
- technical visits relevant to the automobile industry⁴
- through “RVM Newsletter”^{5,6}

¹ For details of the SUS Plus, please visit the ERB website (www.erb.org).

² The courses organized to attend the classroom or online learning (e-learning) can be accepted. Clear records are mandatory.

³ Including promotional activities of vehicle parts, accessories and servicing products. Clear records are mandatory.

⁴ Not including visits between/among maintenance workshops.

⁵ Every year the Newsletter provides a test. Registered Vehicle Mechanics who provide correct answers are deemed to have acquired, a maximum of 2 hours of continuing professional development.

⁶ Registered vehicle mechanics submit articles to the Editorial board of the Newsletter. A Registered Vehicle Mechanic whose contribution is accepted and published is deemed to have acquired 2 hours of continuing professional development in the year of their contribution.