

VOLUNTARY REGISTRATION SCHEME FOR VEHICLE MECHANICS

Code of Conduct for Registered Vehicle Mechanics

RESPONSIBILITIES

Registered vehicle mechanics shall:

- Accurately represent their areas of competence, qualifications, experience and registered service class.
- Truly report the details of services provided.
- Limit practice and supervision to their registered service class and work under the supervision of a competent person for areas outside their registered service class. (A competent person could be a vehicle mechanic registered with the service class concerned or an engineer or a specialist with good knowledge of the service class concerned.)
- Keep good record of vehicle maintenance services for, at least, the recent half year. (The record should include details such as date, vehicle registration number, description of the services provided, countersignature of the competent person concerned for work carried out under his/her supervision, and vehicle mechanics involved. If registered vehicle mechanics can provide job records via their vehicle maintenance workshops, it is not necessary for them to fill in log sheets. If not, they shall fill in log sheets by themselves.)
- Comply with all legislation related to vehicle maintenance in Hong Kong.
- Provide services to achieve safe operation of vehicles.
- Ensure that their acts will not cause danger to safety and persons at their workplace.

RECOMMENDATIONS

Registered vehicle mechanics should:

- Conduct themselves with integrity.
- Ensure that work undertaken by staff under their control is performed competently and properly.
- Stay abreast of and apply effective techniques and gain proficiency through education, training and experience.
- Stay up-to-date with legislation related to vehicle maintenance in Hong Kong and ensure that staff under their control are made aware of all such developments and legislation.
- Actively encourage and support staff under their control to raise their educational standards and to improve their professional skills.
- Bring with them their vehicle mechanic registration cards when carrying out vehicle maintenance work.