

Application For Household Electrical Product
Voluntary Registration Scheme

申請家用電氣產品自願登記計劃

機電工程署
EMSD



Official use only
此欄不用填寫

To:

Senior Engineer/ Electrical Products
Electricity Legislation Division
Electrical & Mechanical Services Department (EMSD)

致：

機電工程署
電力法例部
高級機電工程師／電氣產品

Our company is the (manufacturer/importer/agent)* of _____ brand products in Hong Kong.
We would like to participate in the Household Electrical Product Voluntary Registration Scheme.

本公司是本港, _____ 牌產品的(製造商／進口商／代理商)*。我們希望參加家用電氣產品自願登記計劃。

Note: Please read the "Personal Data Privacy Statement" attached and complete all the items in block letters.

注意：請閱讀於附頁的「個人資料私隱聲明」，並以正楷填寫各項資料。

Section A 甲部：Information of Applicant 申請者資料

Name of Company 公司名稱 / _____

BR No. / 商業登記號碼： _____

Registered Address / 註冊地址： _____

Contact Address / 聯絡地址： _____

Contact Person / 聯絡人： _____ Telephone No. / 電話號碼： _____

Fax Number / 傳真號碼： _____ E-mail Address / 電郵地址： _____

Section B 乙部：Basic Information of Product 產品基本資料

Tick (✓) as appropriate 適當的空格加上 (✓)

Type of Product: 產品種類：	Prescribed Products 訂明產品	<input type="checkbox"/> Adaptor 適配接頭 <input type="checkbox"/> Extension Unit 拖板 <input type="checkbox"/> Unvented Type Electric Water Heater 無排氣管式電熱水器
	Non-Prescribed Products 非訂明產品	<input type="checkbox"/> Hair Dryer 風筒 <input type="checkbox"/> Electric Iron 熨斗 <input type="checkbox"/> Vacuum Cleaner 吸塵機 <input type="checkbox"/> Compact Fluorescent Lamp 緊湊型熒光燈 (CFL) <input type="checkbox"/> CRT Television Set 陰極射線管電視機 <input type="checkbox"/> Television Set 電視機 <input type="checkbox"/> Digital TV Set-Top-Box 數碼電視機頂盒 <input type="checkbox"/> Air Purifier 空氣淨化器 <input type="checkbox"/> Dehumidifier 抽濕機 <input type="checkbox"/> Fan 風扇 <input type="checkbox"/> Window Type Air Conditioner 窗口式冷氣機 <input type="checkbox"/> Split Type Air Conditioner 分體式冷氣機 <input type="checkbox"/> Room Heater 電暖爐 <input type="checkbox"/> Hot Pot 暖水瓶 <input type="checkbox"/> Rice Cooker 電飯煲 <input type="checkbox"/> Microwave Oven 微波爐 <input type="checkbox"/> Range Hood 抽油煙機 <input type="checkbox"/> Induction Cooker (Fixed) 嵌入式電磁爐 <input type="checkbox"/> Induction Cooker (Portable) 便攜式電磁爐 <input type="checkbox"/> Refrigerator 雪櫃 <input type="checkbox"/> (Front / Top Loading (Drum/ Impeller Type))* Washer (前置式/頂揭式(歐式/日式)* 洗衣機 <input type="checkbox"/> (Instantaneous/ Open Outlet Storage, Shower Type)* Electric Water Heater. (即熱式/開放儲水式,花灑式)* 電熱水器

Brand 品牌：

Model 型號：

Rated Voltage 額定電壓：

V (AC / DC)*

Rated Input (in terms in power or current)

額定輸入值 (耗電量 或 電流)：

(W / kW / A / mA)*

Rated Frequency 額定頻率：

Hz

Section C 丙部：Safety Certificates 產品安全證明書

1. Prescribed Products (if applicable) 訂明產品 (如適用)

(Adaptor / Extension Unit / Unvented Type Water Heater)*

(適配接頭 / 拖板 / 無排氣管式電熱水器)*

Name of Recognized Certification Body /

Recognized Manufacturers*

認可核證團體 / 認可製造商名稱*

Certificate number (if any)

證明書號碼(如有)：

Date of Issue 發出日期：

Note1.

Safety certificates for prescribed products must be issued by Recognized Certification Body (RCB) /
Recognized Manufacturers (RM)

註 1.

訂明產品的產品安全證書必須由認可核證團體 / 認可製造商簽發

Note2.

(The contact list of Recognized Certification Body (RCB) / Recognized Manufacturers (RM) can be
referred to EMSD webpage (https://www.emsd.gov.hk/tc/electricity_safety/registers/index.html)

註 2.

最新認可的核證團體 / 認可製造商名單請參閱機電工程處網站
(https://www.emsd.gov.hk/tc/electricity_safety/registers/index.html)

Section C 丙部：Safety Certificates 產品安全證明書

2. Non-prescribed Products (if applicable) 非訂明產品 (如適用)

Name of manufacturer:

產品製造商名稱:

Address of manufacturer:

產品製造商地址：

Please indicate the type of the safety certificates and tick (✓) as appropriate.

請指出安全證明書的類別，並在適當的空格加上 (✓)

- A declaration of conformity issued by the Product Manufacturer and Test Certificate / Report
由產品製造商發出的符合標準聲明及測試證書 / 報告
- Recognized Certification Body (RCB) Certificates
認可核證團體發出的證書
- Recognized Manufacturers(RM) Certificates
認可製造商發出的證書

Note1.

(The contact list of Recognized Certification Body (RCB) / Recognized Manufacturers (RM) can be referred to EMSD Webpage (https://www.emsd.gov.hk/tc/electricity_safety/registers/index.html)

註1.

最新認可的核證團體 / 認可製造商名單請參閱機電工程處網站
(https://www.emsd.gov.hk/tc/electricity_safety/registers/index.html)

Section D 丁部：Documents Required 所須提交的文件

On submit this application form, you are reminded submitting the supporting document as listed below and tick (✓) as appropriate.

在呈交家用電氣產品自願登記申請表時，請覆核是否呈上下列所需文件，並在適當的空格加上 (✓) 確認。

Certificate of Safety Compliance / Report for
Non-prescribed Products
非訂明產品的符合安全規格證明書 / 報告

Certificate of Safety Compliance / Report
for Prescribed Products
訂明產品的符合安全規格證明書 / 報告

Product information catalogue and installation manual
產品資料目錄及安裝手冊

Photo of marking plate of product
產品銘牌的相片

Components list in the safety test full report including BS plug information
安全測試報告內已經包含BS插頭的資料

Photo of BS plug of product
BS插頭的產品相片

Electromagnetic Fields (EMF) Safety Standards
家用電氣產品的電磁場安全標準

<p>_____ Signature 簽署</p> <p>_____ Name of company's representative 公司代表 姓名</p> <p>Date 日期 _____</p>	<p>_____ Company Chop: (公司印章)</p>
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Notes 備註

1. To ensure that the application can be processed successfully, please attach the necessary supporting documents and give a tick in the appropriate boxes. Photocopies of documents should be stamped with the company chop, with the wordings "Certified True Copy" below the chop. 為了確保閣下的申請能被成功處理，請附上支持申請所需的文件，並在相應的方格劃上剔號。影印的文件副本須蓋上公司印章，並在印章下寫「確認為真確副本」。

Personal Data Privacy Statement 個人資料私隱聲明

Purposed of Personal Information Collection Statement 收集個人資料的目的

1. The personal data provided in this application form will be used for the purpose of applying the electrical product voluntary registration and other related matters. 申請書內所提供的個人資料，會用於處理家用電氣產品自願登記申請有關的事宜。
2. It is obligatory for you to supply the personal data as required by this form. If you fail to supply the required data, your application may be refused. 你必須提供本申請書所要求的資料。假如你未能提供所需資料，你的申請可能不獲接納。

Classes of Transferees 獲轉交資料的部門人士

3. The personal data you provide may be disclosed to other government bureaux and departments for the purposes mentioned in paragraph 1 above. 本署可能會向其他政府決策局及部門披露你所提供的資料，以作上述第1段所列的用途。

Access to Personal Data 查閱個人資料

4. You have a right of access to and correction of your personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided in this application form. 根據《個人資料(私隱)條例》第18及22條及附表1 第6 條，你有權要求查閱及修正個人資料。你的查閱權利包括索取你在本申請書內所提供的個人資料的副本。

Enquiries 查詢

5. Enquiries concerning the personal data collected by means of this application form, including the making of access and corrections, should be submit in writing and addressed to the Director of Electrical and Mechanical Services of Electrical and Mechanical Services Department, 3 Kai Shing Street, Kowloon, Hong Kong.

For other questions, please call the GovHK Help Desk 1823 or email to epsd@emsd.gov.hk . Technical Support, Please call 2808 3100.

如欲查詢申請書內的個人資料，包括查閱或修正資料，請以書面形式向機電工程署署長提出，地址：香港九龍啟成街3號機電工程署總部大樓7樓。

其他查詢，請致電政府熱線1823 或 電郵：epsd@emsd.gov.hk。技術支援電話：2808 3100。