

表格 CPA5
香港特別行政區政府
電力條例(第 406 章)
供電電纜(保護)規例
補領認可合資格人士證明書FORM CPA5
THE GOVERNMENT OF THE HONG KONG
SPECIAL ADMINISTRATIVE REGION
ELECTRICITY ORDINANCE (CAP. 406)
ELECTRICITY SUPPLY LINES (PROTECTION) REGULATION
APPLICATION FOR A REPLACEMENT COPY CERTIFICATE
OF APPROVAL AS A COMPETENT PERSON

此欄不用填寫
For Official use only

收件日期：
Receipt date:

收據編號：
Receipt Number:

77-0003- | | | | | | | | | |

(注意：填寫此申請表格前請參閱「表格 CPA5 備註」。申請人應以正楷填寫此申請表格各欄，並應在表格上簽署。)
(Note: Before you complete this form, please read carefully the notes on "NOTES TO FORM CPA5". The applicant should complete all sections of this application form in block letters and sign the form.)

致 機電工程署署長：
To the Director of Electrical & Mechanical Services,

- (1) 本人現欲要求補發合資格人士的認可證明書，理由如下(請在空格加上✓號，只可選一格)：
I hereby apply for a replacement copy of certificate of approval as a competent person due to (Please tick in the appropriate box and only one box is allowed):-

只適用於認可合資格人士 For currently approved competent person only	認可號碼： Approval No.:	屆滿日期： Expiry Date:
<input type="checkbox"/> 遺失 Loss	_____	_____
<input type="checkbox"/> 損毀而補領認可合資格人士證明書(現有損毀證明書必須交還本署註銷) damage (the damaged existing certificate must be returned for deletion)		

- (2) 本人聲明在此申請表格填報的一切資料、陳述及附上的文件全屬真確無訛。**警告：如就此項申請作出虛假陳述或失實資料，即屬違法。**本人亦已閱讀及同意於本表格內之「個人資料私隱聲明」。
I declare that all particulars, statements and documents submitted herein and with this application are true and correct. **Warning: It is an offence in law to furnish any false statement or information related to this application.** I also confirm that I have read and agreed with the "Personal Data Privacy Statement" in this Form.

申請人簽署：
Signature of Applicant: _____

簽署日期：
Date Signed: _____

A 部：申請人資料
Section A: Particulars of Applicant

只供本署填寫 Official use only		
The Original HKID Card / Travel Document Checked by:		Date

- (1) (請參閱備註 2 see note 2)
- (a) 香港身分證持有人：
For HKID Card Holder: 香港身分證號碼
HKID No. | | | | | | | | (|)
- (b) 其他人士：
For Others: 旅遊證件類別
Type of Travel Document _____ 旅遊證件號碼
Travel Document No. _____

- (2) 姓名 | | | | | | | | | | | | | | | | | | | | 先生 小姐 女士
Mr. Miss Ms
- Name (英文·請先填寫姓氏 English, surname first)
- _____
(中文 Chinese)
- | | | | | | | | | | | | | | | |
(姓名電碼 Chinese Commercial Code No.)

- (3) 出生日期
Date of Birth | | / | | / | | | | |
日 dd 月 mm 年 yyyy

- (4) 聯絡地址
Correspondence Address _____

- (5) 電話號碼(辦事處)：
Telephone No. (Bus.): _____
手提電話：
Mobile Phone No.: _____

- 電話號碼(住宅)：
Telephone No. (Res.): _____
電郵地址：
Email Address: _____

個人資料私隱聲明

收集個人資料的目的

在這份表格提供的個人資料，政府會用於下列目的：

- (a) 評估你的學術 / 訓練資格及工作經驗，以確定你是否符合條件，可根據供電電纜(保護)規例有關條文的規定認可為合資格人士；以及
- (b) 方便政府與你通訊。

受讓人的類別

你的申請獲接納後，本表格所載的所有資料會存於機電工程署，並向部門的資料使用者披露。

你的姓名、認可號碼、有效認可屆滿日期、有關表現及紀律處分的資料，會在政府網頁及本署註冊及許可證辦事處及各民政事務處向公眾披露，或在個別人士提出申請後向他們披露，但所披露的資料，只限上述數項。

查詢個人資料

根據個人資料(私隱)條例第 18 及第 22 條，以及附表 1 第 6 原則的規定，你有權查閱及改正個人資料。你的查閱權包括索取在這份表格所提供個人資料的副本。

查詢

如對這份表格所收集的個人資料有任何查詢，包括要求查閱及改正資料，請以書面向機電工程署署長提出，地址為九龍灣啟成街 3 號機電工程署 7 樓電力法例部。

至於其他一般查詢，請使用「1823 政府一線通」二十四小時查詢熱線，電話號碼為 1823。

PERSONAL DATA PRIVACY STATEMENT

Purpose of Personal Data Collection

The personal data provided by means of this form will be used by the Government for the following purposes:

- (a) To assess your academic/training qualifications and working experience in order to determine your eligibility for approval as a competent person in accordance with the relevant provisions of the Electricity Supply Lines (Protection) Regulation; and
- (b) To facilitate communication between Government and yourself.

Classes of Transferees

Upon the acceptance of your application, your personal data will be kept at the Electrical & Mechanical Services Department and disclosed to the data users of the department.

Your personal data limited to your name, approval number, expiry date of approval, the information of performance and disciplinary actions, may be disclosed to the public at the Government web site, the Registration and Permit Office of this department and District Offices; or to individual upon their application.

Access to Personal Data

You have a right to access and correction with respect to personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

Enquiries

Enquiries concerning the personal data collected by means of this form, including the data access and correction request, should be submitted in writing and addressed to "The Director of Electrical & Mechanical Services, Electricity Legislation Division, 7/F., 3 Kai Shing Street, Kowloon Bay" .

For other general enquiries, please use the Government "1823 Citizen's Easy Link" 24-hour access, phone number : 1823.

表格 CPA5 備註

電力條例(第 406 章)
供電電纜(保護)規例
補領認可合資格人士證明書

1. 此申請表格(表格 CPA5)只可用於補領認可合資格人士證明書申請。
每位申請人只可提交一份申請表格。申請費用概不發還，而重覆的申請將不被接納。
2. 香港身分證持有人，即使同時持有其他旅遊證件，亦只須填寫 A(1)(a)項而非 A(1)(b)項。申請人應在櫃台出示香港身分證 / 旅遊證件的正本，以供查閱。正本查閱後隨即交回申請人。
3. 任何人士試圖向任何政府人員提供利益(按照香港法例第201章《防止賄賂條例》中對利益的定義)，以影響本申請的結果，即構成《防止賄賂條例》下的罪行，並導致有關申請無效，而機電工程署會把個案向廉政公署報告。如任何政府人員或其代理人就本申請向你索取利益，你應向廉政公署舉報(電話號碼：2526 6366)。

NOTES TO FORM CPA5

ELECTRICITY ORDINANCE (CAP. 406)
ELECTRICITY SUPPLY LINES (PROTECTION) REGULATION
APPLICATION FOR A REPLACEMENT COPY CERTIFICATE
OF APPROVAL AS A COMPETENT PERSON

1. This application form (Form CPA5) is used for Application for replacement copy of certificate of approval as a competent person only.
Each applicant should submit one application form only. Application fee is not refundable. Duplicate application will not be accepted.
2. For HKID Card holder, the applicant must fill in section A(1)(a) and not A(1)(b) even if he also holds other types of travel documents. The applicant should produce the original Hong Kong Identity Card/travel document for checking at the counter. The originals will be immediately returned to the applicant after checking.
3. Any attempt to offer advantage (as defined in the Prevention of Bribery Ordinance ("POBO") (Chapter 201 of the Laws of Hong Kong)) to any Government officer with a view to influencing the outcome of this application constitutes an offence under the POBO and renders the application invalid. The case will be reported to the Independent Commission against Corruption. You should report to the ICAC (Telephone No.: 2526-6366) if any government officers or their agents solicit an advantage from you in relation to this application.

表格 CPA5 申請及繳款方法

1. 申請費用為港幣 322 元。
政府可對申請費用加以調整。(註：無論申請成功與否，所繳申請費用均不會獲發還。)
2. 申請人可親自到九龍灣啟成街 3 號機電工程署總部地下「註冊及許可證辦事處」遞交此申請書，連同白色背景的彩色證件相片一張（如適用）及繳交申請費用。
收款時間：

星期一至五	上午 9 時正至下午 5 時 15 分
星期六、日及公眾假期	休息

申請人亦可採用以下任何一種方法遞交申請：
(a) 郵寄至本署署長，地址如上；
(b) 祇在星期六上午 8 時 30 分至下午 12 時 30 分止，將申請表格投入設於本署地下大堂的投遞箱內。

本署會要求申請人帶同文件正本以便核實。
3. 所有支票、匯票及本票均須寫明支付「香港特別行政區政府」並加劃線。切勿寫明支付某一職員。期票概不接納。現金切勿郵寄。

APPLICATION AND PAYMENT INSTRUCTIONS TO FORM CPA5

1. The application fee is HK\$322.
All fees are subject to revision. (**Note: The paid application fee will not be refunded regardless of the result of application.**)
2. Submission of this application form together with a recent colour photograph with white background (if appropriate) and payment of application fee can be made by the applicant in person at the Registration and Permit Office, Ground Floor, the Electrical & Mechanical Services Department Headquarters, 3 Kai Shing Street, Kowloon Bay.
HOURS OF COLLECTION:

Monday to Friday	9:00 a.m. to 5:15 p.m.
Saturday, Sunday and Public Holidays	closed

Applicant can also submit application through any one of the following methods:
(a) By post to the Director of Electrical and Mechanical Services at the above address;
(b) By putting applications into the drop-in box located at G/F. lobby of Electrical and Mechanical Services Department on Saturday only from 8:30 a.m. to 12:30 p.m.

Applicant is required to bring along the original documents for verification.
3. Cheques, Drafts and Cashier Orders should be made payable to 'The Government of the Hong Kong Special Administrative Region' and crossed. They must not be made payable to any individual officer. Post-dated cheque will not be accepted. Cash should not be sent through the post.