

# 表格 ER42

香港特別行政區政府 電力條例(第 406 章) 電力(註冊)規例

# 註冊電業承辦商 更改公司授權人士申請表格

#### **FORM ER42**

THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION **ELECTRICITY ORDINANCE (CAP. 406) ELECTRICITY (REGISTRATION) REGULATIONS** 

# APPLICATION FORM FOR REVISING THE AUTHORIZED PERSONS OF THE REGISTERED ELECTRICAL CONTRACTOR

Tor Official asc offig
收件日期: Receipt date:
收據編號: Receipt Number:

此欄不用填寫

For Official use only

(Note: Before you complete this form, please read carefully the notes on "NOTES TO FORM ER42". The applicant should complete all sections of this application form in block letters and sign the form.)

#### 致 機電工程署署長:

#### To the Director of Electrical & Mechanical Services,

本人謹代表以下許冊雷業承辦商,申請更改根據《雷力條例》及其附屬規例所要求的報告或證明書上加簽人十。機雷署於資料更新後不需要诵知本公司:

公司資料 Particular of Company 註冊電業承辦商編號 REC Registration No.: 公司名稱 Name of Company:	Electricity Ordinance and its subsidiary Regulations, acknow 商業登記號碼 Business Registrati									
欲取消的獲授權人士(如有需要										
Authorized Persons to be Rem 姓名 (英文) (姓氏先行)	moved (Please use additional paper if require 姓名 (中文)					quired)	身份證號碼			
姓在(英文)(姓氏元1)) Name (English) (Surname first)			Name (Chinese)				HKID No.			
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姓名 (英文) (姓氏先行) Name (English) (Surname first)	姓名 (中文) Name (Chin	ese)	身份證號碼 HKID No.			職位 Position in	the Company	簽名式樣 Specimen Signature		
Traine (English) (Samarie hist)	rvaine (Cilii	(30)	TIKID NO.	(	)	1 0310011111	the company	Specimen signature		
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本人聲明在此申請表格填報的一切資 閱讀及同意於本表格內之「個人資料 declare that all particulars, statem n law to furnish any false stateme!	私隱聲明」。 nents and doo nt or informa	cumer	nts submitted h	erein a	nd w	ith this appli	ication are true and o	correct. Warning: It is an of		
Data Privacy Statement" in this Fo 申請人姓名 Name of Applicant	orm.									
電位 Position in the Company										
或 Li Usidon in the Company						<del></del>				
, ,										
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聯絡電話 Contact Tel. No. 申請人簽署 Signature of Applicant 簽署日期 Date Signed	 =請人或該公=				n or c	one of the au		章 Company Seal		

Return Postal and Correspondence Address (this part must be completed)

公司名稱	公司名稱
Name of Company	Name of Company
地址	地址
Address ———————	Address ———————————————————————————————————

# 個人資料私隱聲明

## 收集個人資料的目的

在這份表格提供的個人資料,政府會用於下列目的:

- (a) 核對申請人身份;以及
- (b) 方便政府與你通訊。

## 受讓人的類別

你的申請獲接納後,本表格所載的所有資料會存於機電工程署,並向部門的資料使用人披露。

你的姓名、註冊認可號碼、有效註冊屆滿日期、有關表現及紀律處分的資料,會在政府網頁及本署註冊及許可證辨事處及各民政事務處向公眾披露,或在個別人十提出申請後向他們披露,但所披露的資料,只限上述數項。

### 查詢個人資料

根據個人資料(私隱)條例第 18 及第 22 條,以及附表 1 第 6 原則的規定,你有權查閱及改正個人資料。你的查閱權包括索取在這份表格所提供個人資料的副本。

## 防止賄賂

任何人士試圖向任何政府人員提供利益(按照香港法例第201章《防止賄賂條例》中對利益的定義),以影響本申請的結果,即構成《防止賄賂條例》下的罪行,並導致有關申請無效,而機電工程署會把個案向廉政公署報告。如任何政府人員或其代理人就本申請向你索取利益,你應向廉政公署舉報(電話號碼: 2526 6366)。

## 查詢

如對這份表格所收集的個人資料有任何查詢,包括要求查閱及改正資料,請以書面向機電工程署署長提出,地址為九龍灣啟成街 3 號機電工程署 7 樓電力法例部。

至於其他一般查詢,請使用「1823政府一線通」二十四小時查詢熱線,電話號碼為 1823。

# PERSONAL DATA PRIVACY STATEMENT

#### Purpose of Personal Data Collection

The personal data provided by means of this form will be used by the Government for the following purposes:

- (a) Verification of the identity of the applicant; and
- (b) To facilitate communication between Government and yourself.

#### Classes of Transferees

Upon the acceptance of your application, your personal data will be kept at the Electrical & Mechanical Services Department and disclosed to the data users of the department.

Your personal data limited to your name, registration number, expiry date of registration, the information of performance and disciplinary actions, may be disclosed to the public at the Government web site, the Registration and Permit Office of this department and District Offices; or to individual upon their application.

## Access to Personal Data

You have a right to access and correction with respect to personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

#### Prevention of Bribery

Any attempt to offer advantage (as defined in the Prevention of Bribery Ordinance ("POBO") (Chapter 201 of the Laws of Hong Kong)) to any Government officer with a view to influencing the outcome of this application constitutes an offence under the POBO and renders the application invalid. The case will be reported to the Independent Commission against Corruption. You should report to the ICAC (Telephone No.: 2526-6366) if any government officers or their agents solicit an advantage from you in relation to this application.

## **Enquiries**

Enquiries concerning the personal data collected by means of this form, including the data access and correction request, should be submitted in writing and addressed to "The Director of Electrical & Mechanical Services, Electricity Legislation Division, 7/F., 3 Kai Shing Street, Kowloon Bay".

For other general enquiries, please use the Government "1823 Citizen's Easy Link" 24-hour access, phone number: 1823.

# 表格 ER42 備註

- 1. 此表格祇供註冊電業承辦商通知機電工程署更改其公司的獲授權人士。不用繳費。
- 2. 申請人須填寫此表格·親自或郵寄回香港九龍啟成街 3 號機電工程署總部地下「註冊及許可證辦事處」。

辦公時間: 星期一至五 上午 9 時正至下午 5 時 15 分

星期六、日及公眾假期 休息

申請人亦可採用以下任何一種方法遞交申請:

- (a) 郵寄至本署署長,地址如上:
- (b) 祇在星期六上午 8 時 30 分至下午 12 時 30 分止,將申請表格投入設於本署地下大堂的投遞箱內。

本署會要求申請人帶同文件正本以便核實。

3. 註冊電業承辦商則用表格 ER 41 通知機電工程署其新的營業地址,所需費用詳列於表格 ER 41 的備註及繳款方法。

# **NOTES TO FORM ER42**

- 1. This form is only used by Registered Electrical Contractor to notify EMSD of the change of the company's authorized persons. No charge is required.
- 2. Applicant is required to submit the duly completed Form ER 42 to our Registration and Permit Office, Ground Floor, the Electrical and Mechanical Services Department Headquarters, 3 Kai Shing Street, Kowloon Bay either in person during the following office hours or by post:

Monday to Friday 9:00 a.m.to 5:15 p.m

Saturday, Sunday and Public Holidays closed

Applicant can also submit application through any one of the following methods:

- (a) By post to the Director of Electrical and Mechanical Services at the above address;
- (b) By putting applications into the drop-in box located at G/F lobby of Electrical and Mechanical Services Department on Saturday only from 8:30 a.m. to 12:30 p.m.

Applicant is required to bring along the original documents for verification.

3. Registered Electrical Contractor should use ER 41 to notify EMSD of the change of business address. The required fee has been stated in the Notes and payment instruction to FORM ER 41.