



Our reference 本署檔號：

(119) in EMSD/LESD 7-2/4A

Telephone 電話號碼：2808 3861

Your reference 來函檔號：

19 October 2018

Facsimile 圖文傳真：2504 5970

To: All Registered Lift Engineers and
All Registered Lift Contractors

Dear Sirs,

Circular No. 12/2018

Revised Specified Form – Application for a Use Permit Permitting a Lift to Continue to be Used and Operated (Form LE11) under the Lifts and Escalators Ordinance, Chapter 618

This Circular aims to introduce the revised specified form for application for “Use Permits” for existing lifts (i.e. Form LE11) and provide guidance for completing the application form. In this revision, the Safety Certificate in Annex 1 of the specified form has been revised to allow updates on some critical devices/functions of lifts. Interpretations and meanings of the critical devices/functions can be found in Attachment 1 of this Circular. The new specified form can be found in the following web page:

https://www.emsd.gov.hk/en/lifts_and_escalators_safety/publications/specified_forms/index.html

The revised specified form should take effect on 1 November 2018 and for those periodic examinations that are carried out on or after 1 November 2018, the revised Form LE11 with revised Safety Certificate shall be used.

Grateful if you would also notify the Responsible Persons of those lifts under your purview on the above requirements.

Should you have any enquiry on this Circular, please contact our engineer Mr. Jerry WONG at 2808 3117.

Yours faithfully,

(CHEUNG Kim-ching)
for Director of Electrical and Mechanical Services

c.c. The Director of Housing (Attn: SM/QM)
The Director of Buildings
Director of Architectural Services (Attn: CBSE/2)
The Lift and Escalator Contractors Association
The Registered Elevator and Escalator Contractors Association Limited
The International Association of Elevator Engineers (HK-China Branch)
The Hong Kong General Union of Lift and Escalator Employers

Interpretations and meanings of the critical devices/functions on Safety Certificate of Form LE11

Items Description	Interpretations and meanings
Double Braking System	A system that fulfills clause 8.4.2.1 Section E Part 1 of the Design Code.
Unintended Car Movement Protection (UCMP) Device / Function	The means confirmed with functions that fulfill section 5.14 Section E Part 1 of the Design Code in the annual examination by a Registered Lift Engineer is considered as having an UCMP function.
Ascending Car Overspeed Protection (ACOP) Device / Function	The means confirmed with functions that fulfill section 5.13 Section E Part 1 of the Design Code in the annual examination by a Registered Lift Engineer is considered as having an ACOP function.
Car Door Locking Device / Function	The device confirmed with functions that fulfill clause 4.9 Section E Part 1 of the Design Code in the annual examination by a Registered Lift Engineer is considered as having a car door locking function.
Door Safety Edge	A device as described under clause 4.6.2.2 Section E Part 1 of the Design Code.
Intercom	An intercom system as described under clause 10.3.3 Section E Part 1 of the Design Code with full coverage in 3 locations including lift car, building management office/caretaker's office and machine room.
CCTV	A CCTV system as described under clause 10.3.3 Section E Part 1 of the Design Code with full coverage in 3 locations including lift car, building management office/caretaker's office and machine room.
Obstruction Switch	A device that fulfills clause 6.4 Section E Part 1 of the Design Code.
Automatic Rescue Device	A device as described in solution 7 under the "Guidelines for Modernising Existing Lifts" issued by the Electrical and Mechanical Services Department.
Post-Voltage-Dip-Operation Function	A function as described under clause 10.1.4 Section E Part 1 of the Design Code.