

Application for Permission
to Subcontract Maintenance of CCTV System in
Lifts under Section 38 of the Lifts and Escalators Ordinance, Chapter 618

Official Use Only:
File Ref.:() in LE/02/34

Name of Applicant (Registered Lift Contractor) : _____

Location of Lift(s) : _____

Location No.: _____ Lift No(s): _____

(Please use the attached table in Annex if more than one location no. involved)

To Director of Electrical and Mechanical Services

Pursuant to section 38 of the Lifts and Escalators Ordinance, I hereby apply for permission to subcontract maintenance of CCTV system of the above-mentioned lift(s) to the CCTV maintenance subcontractor, _____, who holds a valid security company licence under the Security and Guarding Services Ordinance.

Date: _____

Signature of Applicant
(Authorised Signatory of Registered Lift Contractor)

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I, by virtue of Section 38 of the Lifts and Escalators Ordinance, permit the subcontracting of the maintenance of CCTV system of the above-mentioned lift(s) to the above-mentioned CCTV maintenance subcontractor with the following imposed conditions:

- (a) All works to be carried out by the CCTV maintenance subcontractor shall be supervised by your competent/registered lift worker, or registered lift engineer, to ensure that:
- the safe operation of the lift is not jeopardized by the CCTV maintenance activities, and
 - the CCTV maintenance works are carried out safely.
- (b) The CCTV maintenance subcontractor shall hold a valid security company licence under the Security and Guarding Services Ordinance (Cap. 460).

Furthermore, your attention is drawn to the Code of Practice for Lift Works and Escalator Works that the lift maintenance, including CCTV maintenance, should be recorded in the log book, and the safety precautionary measures for lift works as mentioned in the above code of practice should be followed.

Date _____

for Director of Electrical and Mechanical Services

Remarks:

1. Please provide copies of the business registration certificate and security company licence of the CCTV maintenance subcontractor for reference.

