

Our reference 本署檔號 :

(13) in EMSD/LESD 7-2/4A

Your reference 來函檔號 :

Telephone 電話號碼 : (852) 2808 3861

Facsimile 圖文傳真 : (852) 2504 5970

27 December 2012

All Registered Lift/Escalator Contractors

Dear Sirs,

Circular No. 15/2012

**Application for Permission to Subcontract Maintenance of
CCTV System in Lifts**

Pursuant to Section 38 of the Lifts and Escalators Ordinance, Chapter 618, the application form for permission to subcontract maintenance of CCTV system in lifts under section 38 has been prepared by this department to facilitate your application.

Please use the application form with single page for application for permission to subcontract maintenance of CCTV system in lifts at one location. For CCTV system in lifts at more than one location, please list out the lift locations in the table of the attached annex. Please complete the appropriate application form and provide copies of the business registration certificate and security company licence of each CCTV maintenance subcontractor for reference.

You may make photocopies of the application form for use. Should you have any question, please contact Mr. Wallace CHUI on 2808 3237.

Circular No.12/2000 is hereby superseded.

Yours faithfully,



(W. S. CHUI)

for Director of Electrical and Mechanical Services