

Our reference 本署檔號：  
(75) in EMSD/LES D 7-2/4 Pt.IV

Telephone 電話號碼：(852) 2808 3861

Your reference 來函檔號：

Facsimile 圖文傳真：(852) 2504 5970

19 May 2011

All Registered Escalator Contractors and Registered Escalator Engineers

Dear Sirs,

**Circular No. 5/2011**

**Installation, Maintenance and Examination of Escalator Steps**

An escalator incident occurred recently where a series of steps of an escalator were jammed in the upper return station. The jamming appeared to be caused by disengagement of the escalator step support resulting from improper connection of the step fixing assembly.

As you are aware, in the event that the steps of an escalator are not properly installed, maintained and examined, the steps may disengage from their position and may cause dangerous occurrence during operation.

This Circular serves to remind you to make every endeavor to keep the escalator in safe and good working order, in particular in carrying out of installation, periodic maintenance and examination of the escalators in accordance with the Lifts and Escalators (Safety) Ordinance, Cap. 327. To prevent recurrence of similar incidents, you are reminded to thoroughly inspect, maintain and examine the conditions of the step assemblies during installation, periodic maintenance and examination of escalators to ensure that all escalators maintained by you are operated in safe working condition.

Yours faithfully,



(W. S. CHUI)  
for Director of Electrical and Mechanical Services

tct/wsc

- cc. The Director of Housing
- The Director of Architectural Services
- The Lift and Escalator Contractors Association
- The Registered Elevator and Escalator Contractors Association Limited