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(54) in EMSD/LESD 7-2/4A

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16 April 2014

To: All Registered Lift/Escalator Contractors

Dear Sirs,

**Circular No. 07/2014**  
**Revision of the Specified Form (LE3) for Notification of**  
**Commencement of Works**

This circular aims to announce that a revision has been made on Form LE3 to reflect the change of fax number for Director of Fire Services. The new form, which will take immediate effect, can be viewed and downloaded from the website of the Government of Hong Kong Special Administrative Region:

<http://www.info.gov.hk/cgi-bin/forms/eframe.cgi?formnoinput=&keywordinput=&deptinput=ELMSD&dept=+++Search+++>

or in our departmental website:

[http://www.emsd.gov.hk/emsd/eng/pps/leo\\_pub\\_form.shtml](http://www.emsd.gov.hk/emsd/eng/pps/leo_pub_form.shtml)

In addition, please distribute this letter or have it posted in the notice board for reference of relevant personnel within your organizations.

Yours faithfully,



(CHU Kei-ming)

for Director of Electrical and Mechanical Services

- c.c. The Director of the Architectural Services Department (Attn.: CBSE/2)  
The Director of Buildings  
The Director of Housing (Attn.: SM/QM)  
The Commissioner for Labour  
The Director of Fire Services  
The Lifts and Escalator Contractor Association  
The Registered Elevator and Escalator Contractors Association Limited  
The Building Services Operation and Maintenance Executives Society