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17 March 2016

To: All Registered Lift and Escalator Workers

Dear Sirs,

Circular No. 5/2016 **Probity Guidelines for Registered Lift and Escalator Workers**

The Independent Commission Against Corruption (ICAC) conducted an Assignment Study on Regulation of Lifts and Escalators in 2014 and recommended, among others, EMSD issue probity guidelines for registered persons under the Lifts and Escalators Ordinance with a view to enhancing the professionalism of the trade.

In consultation with ICAC, registered lift and escalator workers, EMSD has developed the captioned probity guidelines as attached. All registered lift and escalator workers are required to observe and follow these probity guidelines with immediate effect.

If you have any query on the above-mentioned guidelines, please contact Mr. Wallace CHUI at 2808 3237.

Yours faithfully,



(CHEUNG Kim-ching)

for Director of Electrical and Mechanical Services

Encl.

- c.c. The Hong Kong General Union of Lift & Escalator Employees (w/e)
- The Lift and Escalator Contractors Association (w/e)
- The Registered Elevator and Escalator Contractors Association Limited (w/e)
- The International Association of Elevator Engineers (HK-China Branch) (w/e)

Probity Guidelines for Registered Lift Workers and Registered Escalator Workers

The worker shall:

1. discharge his responsibilities with integrity;
2. not undertake responsibility which he himself is not qualified and competent to discharge;
3. accept responsibility for his actions and ensure that persons to whom he delegates authority are sufficiently competent to carry out the associated responsibility;
4. where possible advise those concerned of the consequences to be expected if his engineering judgment, in areas of his responsibility, is overruled by his employer;
5. avoid engaging in business, investments or activities which conflict with the interests of his employer, and inform his employer in writing of any possible conflict between his own financial interests (including those of his immediate family) and the interests of his employer;
6. neither give nor accept any gift, entertainment, payment or service of more than nominal value, to or from those having a business relationship with his employer without the consent of the latter; and
7. always put public safety as the top priority when carrying out lift/escalator works.