

FORM LE4

THE LIFTS AND ESCALATORS ORDINANCE (CHAPTER 618)

Report of Lift(s) or Escalator(s) not in Safe Working Order

(Note: This form should be submitted to the Director of Electrical and Mechanical Services within 24 hours immediately after the completion of the examination.)

Date: _____
(dd/mm/yyyy)

To: The Director of Electrical and Mechanical Services (Fax: 2504 5970)

In accordance with section *24/25/54/55 of the Lifts and Escalators Ordinance, I, (name in full) _____, *registered lift engineer (RLE No. _____) / registered escalator engineer (REE No. _____), hereby give you a notice that having examined the *lift(s) / escalator(s) at the following location on (date, dd/mm/yyyy) _____ / _____ / _____, I am of the opinion that the *(i) lift(s) / (ii) escalator(s) / (iii) [specific item(s), if any] _____ of the *lift / escalator *is / are not in safe working order.

New Building Occupied Building (Please tick "✓" one of the building types)

*Lift / Escalator Location ID.: (if applicable)

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*Lift / Escalator Installation Location
(name of street and locality) _____

*Lift / Escalator No. _____

Reason(s) that the *lift / escalator
not in safe working order

(Signature of *Registered Lift Engineer /
Registered Escalator Engineer)

Note 1 No safety certificate should be issued if the *lift(s) / escalator(s) is found not in safe working order in the examination.

Note 2 The responsible person for the above-mentioned *lift(s) / escalator(s) should be notified about the status of the *lift(s) / escalator(s) and to take the *lift(s) / escalator(s) out of service.

* Delete whichever is not applicable.

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註冊電業工程人員
Registered electrical worker

准用證 (升降機) / (自動梯)
Use permit (lift / escalator)

註冊氣體裝置技工
Registered gas installer

強制性能源效益標籤計劃
Mandatory Energy Efficiency
Labelling Scheme

申請參與建築物能源效益註冊計劃
Energy Efficiency Registration
Scheme for Buildings

淡水冷卻塔計劃
Fresh Water Cooling Towers Scheme



機電工程署
EMSD



重要通知

任何人士試圖向任何政府人員提供利益 (根據《防止賄賂條例》(第 201 章) 定義), 以影響本申請的結果, 即構成《防止賄賂條例》所訂的罪行, 並導致有關申請無效, 而機電工程署會向廉政公署舉報個案。如任何政府人員或其代理人就本申請向你索取利益, 你應向廉政公署舉報 (電話號碼: 2526 6366)。

Important Notice

Any attempt to offer advantage (as defined in the Prevention of Bribery Ordinance ("POBO") (Cap. 201)) to any government officer with a view to influencing the outcome of this application constitutes an offence under the POBO and renders the application invalid. The case will be reported to the Independent Commission Against Corruption. You should report to the ICAC (Telephone No.: 2526 6366) if any government officer or their agent solicits an advantage from you in relation to this application.