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 香港特別行政區政府
 電力條例(第 406 章)
 電力(註冊)規例
 新申請註冊為電業工程人員/
 註冊電業工程人員續期/
 更改電力工程級別申請表格

 THE GOVERNMENT OF THE HONG KONG
 SPECIAL ADMINISTRATIVE REGION
 ELECTRICITY ORDINANCE (CAP 406)
 ELECTRICITY (REGISTRATION) REGULATIONS
**NEW/RENEWAL/CHANGE OF GRADE OF ELECTRICAL WORK
 APPLICATION FOR ELECTRICAL WORKER REGISTRATION**

 (注意：填寫此申請表格前請參閱「表格八備註」。申請人應以正楷填寫此申請表格各欄，並應在表格上簽署。)
 (Note: Before you complete this form, please read carefully the notes on "NOTES TO FORM 8". The applicant should complete all sections of this application form in block letters and sign the form.)

致 機電工程署署長：

To the Director of Electrical & Mechanical Services,

A 部：申請類別 (請在適當的申請項目空格內加上✓號及祇可選擇一項申請類別)
Section A: Type of Application (Please tick in the appropriate box and only one type of application is allowed)

<input type="checkbox"/>	申請續期 Renewal of Registration → 請到(B)及(C)部填寫 Please complete section (B) & (C)
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其他之申請 Other applications: 請額外填寫附加表格八(A) Please also complete appendix Form 8A	擬申請之電力工程級別(請參閱備註 3) Grade of electrical work applying (Please see note 3)														
<input type="checkbox"/> 新申請註冊為電業工程人員 New registration as an electrical worker	<table border="0"> <tr> <td><input type="checkbox"/> A</td> <td><input type="checkbox"/> B</td> <td><input type="checkbox"/> C</td> <td><input type="checkbox"/> R</td> <td><input type="checkbox"/> H+B</td> <td><input type="checkbox"/> H+C</td> <td rowspan="2">其他(請說明) (Please specify)</td> </tr> <tr> <td><input type="checkbox"/> 申請更改電力工程級別 Change of grade of electrical work</td> <td><input type="checkbox"/> NS</td> <td><input type="checkbox"/> WH</td> <td><input type="checkbox"/> AC</td> <td><input type="checkbox"/> CD</td> <td><input type="checkbox"/> GF</td> <td><input type="checkbox"/> Other</td> </tr> </table>	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	<input type="checkbox"/> R	<input type="checkbox"/> H+B	<input type="checkbox"/> H+C	其他(請說明) (Please specify)	<input type="checkbox"/> 申請更改電力工程級別 Change of grade of electrical work	<input type="checkbox"/> NS	<input type="checkbox"/> WH	<input type="checkbox"/> AC	<input type="checkbox"/> CD	<input type="checkbox"/> GF	<input type="checkbox"/> Other
<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	<input type="checkbox"/> R	<input type="checkbox"/> H+B	<input type="checkbox"/> H+C	其他(請說明) (Please specify)									
<input type="checkbox"/> 申請更改電力工程級別 Change of grade of electrical work	<input type="checkbox"/> NS	<input type="checkbox"/> WH	<input type="checkbox"/> AC	<input type="checkbox"/> CD	<input type="checkbox"/> GF		<input type="checkbox"/> Other								
<input type="checkbox"/> 申請額外准許之電力工程 Additional permitted electrical work															

B 部：註冊資料(祇適用於已註冊人士)
Section B: Registration Particulars (for registered electrical worker only)

註冊編號 Reg. No. W	工程級別 Grade
屆滿日期 Expiry Date / /	准許之工程 Permitted Work

C 部：個人資料(此項必須填寫)
Section C: Personal Particulars (This part must be completed)

先生 <input type="checkbox"/> 小姐 <input type="checkbox"/> 女士 <input type="checkbox"/>	出生日期 Date of Birth / /
姓名(英文)(姓氏先行) Name in English (Surname first)	
姓名(中文) Name in Chinese	姓名電碼 C.C.C. No. / /
香港身份證號碼 HKID No. ()	護照號碼(如無香港身份證) Passport No.(If no HKID Card)
聯絡地址 Correspondence Address	
電話號碼(辦事處/住宅) Telephone No. (Bus./Res.)	手提電話 Mobile Phone No.
傳真號碼 Fax No.	電郵地址 Email Address

 本人聲明在此申請表格填報的一切資料、陳述及附上的文件全屬真確無訛。**警告：如就此項申請作出虛假陳述或失實資料，即屬違法。**本人亦已閱讀及同意於本表格內之「個人資料私隱聲明」。

 I declare that all particulars, statements and documents submitted herein and with this application are true and correct. **Warning: It is an offence in law to furnish any false statement or information related to this application.** I also confirm that I have read and agreed with the "Personal Data Privacy Statement" in this Form.

申請人簽署

Signature of Applicant _____

申請日期

Date of Application

/ /
日 Day 月 Month 年 Year

回郵及通訊地址(此項必須填寫)
Return Postal and Correspondence Address (this part must be completed)

姓名 Name _____
地址 Address _____

姓名 Name _____
地址 Address _____

CHK	NA	CG
	PW	
	RA	
NQ		
	NQ	Insist submission
COL	CS9	MAIL
CCC		
	Recorded	_____
	Required	_____
	Passed	_____
	Doc Req'd	_____
CPD		
	Recorded	_____
	Passed	_____
PRV. APP.		
	No.:	_____
PHOTO		
	Old record	
	CSO	
	Submitted on	_____
PAYMENT		
	Apprv.	
	Not Apprv.	
REMARK		

D 部：其他資料(可選擇填寫)

Section D: Other Particulars (Optional item)

(1) 電力設計 / 安裝 / 維修保養 / 定期檢測 (WR2) 服務在您的工作量大概佔多少？ What proportion of your works in respect of electrical design / installation / repair & maintenance / PITC (WR2) services?				
設計服務 Design Services _____ %	電力安裝服務 Installation Services _____ %			
維修保養服務 Repair and Maintenance Services _____ %	定期檢測 (WR2) 服務 PITC (WR2) Services _____ %			
其他請註明：_____) Other (Please specify: _____) _____ %				
(2) 閣下工作的公司的類別： (請將不適用的刪去) What is your company's nature? (Delete whichever is inapplicable)				
物業管理 / 顧問工程公司 / 工程承辦商 / 電器產品供應商 / 其他 (請註明：_____) Property management / Consultant / Contractor / Electrical product supplier / Others (please specify: _____)				
(3) 過去三年，曾否提供定期檢測 (WR2) 之服務？如有，平均每年提供多少次該服務？ Did you provide any service on PITC (WR2) Works? If yes, how many times per annum in average had your company provided such services?				
沒有 NO	<input type="checkbox"/>	有 YES	<input type="checkbox"/>	次 time(s)

表格八備註

新申請註冊為電業工程人員/註冊電業工程人員續期/更改電力工程級別申請表格

- 凡尚未註冊為電業工程人員的人士，祇可提交一份新申請註冊表格，重覆的申請將不被接納。已註冊電業工程人員申請續期，祇須填寫此表格(表格八)，新申請必須額外填寫附加表格八(A)，及參閱「表格八 A 備註」。申請費用將不會發還。
- D 部要求之資料並非申請註冊為電業工程人員 / 註冊電業工程人員續期 / 更改電力工程級別必須提供之資料，填寫與否將不會影響申請結果。所得之資料只作本署參考之用。
- 電力工程級別
 - A 級電力工程指：在低壓固定電力裝置之中最高電力需求量不超過 400 安培(單相或三相)的部分進行的電力工程。
 - B 級電力工程指：在低壓固定電力裝置之中最高電力需求量不超過 2500 安培(單相或三相)的部分進行的電力工程。B 級電力工程包括 A 級電力工程在內。
 - C 級電力工程指：任何電流量的低壓固定電力裝置的電力工程。C 級電力工程包括 A 級及 B 級電力工程在內。
 - R 級電力工程包括下列任何一項或多項：
 - NS：霓虹招牌裝置的電力工程。
 - WH：儲水量不超過 200 升的無排氣管的儲水式電熱水爐裝置的電力工程。
 - AC：空氣調節裝置的電力工程。
 - CD：低壓電力器具連接 / 截斷電源及電力器具的電力工程。
 - GF：發電設施裝置的電力工程。
 - 其他：只限在某一或某類裝置或某類房產進行的電力工程。
 - H 級電力工程指高壓電力裝置的電力工程。

NOTES TO FORM 8

NEW/RENEWAL/CHANGE OF GRADE OF ELECTRICAL WORK
APPLICATION FOR ELECTRICAL WORKER REGISTRATION

- For non-registered electrical worker, only one application for new registration is allowed. Duplicate application will not be accepted. For applicant applying for renewal of registration, only this form (Form 8) is required. For other types of application, please also complete appendix Form 8(A) and see "NOTES TO FORM 8(A)". **Application fee is not refundable.**
- The provision of information in Section D is not compulsory for new / renewal / change of grade of electrical workers application for electrical worker registration. The result of application will NOT be affected by the completeness of Section D. The information obtained in Section D is for EMSD reference only.
- GRADE OF ELECTRICAL WORK
 - Grade A electrical work is electrical work on that part of a low voltage fixed electrical installation that has a maximum demand not exceeding 400A, single or three phase.
 - Grade B electrical work is electrical work on that part of a low voltage fixed electrical installation that has a maximum demand not exceeding 2500A, single or three phase. Grade B electrical work includes Grade A electrical work.
 - Grade C electrical work is electrical work on a low voltage fixed electrical installation of any capacity. Grade C electrical work includes Grade A and Grade B electrical work.
 - Grade R electrical work may include one or more of the following:
 - NS: electrical work on a neon sign installation;
 - WH: electrical work on an unvented electric thermal storage type water heater installation (not exceeding 200 liters storage capacity);
 - AC: electrical work on an air-conditioning installation;
 - CD: electrical work for connection / disconnection of electricity supply to / from an low voltage electrical equipment and associated electrical work on the equipment;
 - GF: electrical work on a generating facility installation
 - Others: electrical work restricted to any other particular installation, type of installation or type of premises.
 - Grade H electrical work is electrical work on a high voltage electrical installation.

個人資料私隱聲明

收集個人資料的目的

在這份表格提供的個人資料，政府會用於下列目的：

- (a) 評估你的學術 / 訓練資格及電力工作經驗，並在有需要時會向有關學術機構或你的僱主 / 前僱主作出查證，以確定你是否符合條件，可根據電力(註冊)規例有關條文的規定註冊為電力工程人員；以及
- (b) 方便政府與閣下通訊。

受讓人的類別

你的註冊獲接納後，本表格所載的所有資料會存於機電工程署，並向部門的資料使用者披露。

你的姓名、註冊號碼、電力工程的級別、有效註冊屆滿日期、有關表現及紀律處分的資料，會在政府網頁"www.emsd.gov.hk"及本署註冊及許可證辦事處向公眾披露，或在個別人士提出申請後向他們披露，但所披露的資料，只限上述數項。

查詢個人資料

根據個人資料(私隱)條例第 18 及第 22 條，以及附表 1 第 6 原則的規定，你有權查閱及改正個人資料。你的查閱權包括索取在這份表格所提供個人資料的副本。

查詢

如對這份表格所收集的個人資料有任何查詢，包括要求查閱及改正資料，請以書面向機電工程署署長提出，地址為九龍灣啟成街 3 號機電工程署 7 樓電力法例部。

至於其他一般查詢，請使用「1823 政府一線通」二十四小時查詢熱線，電話號碼為 1823。

PERSONAL DATA PRIVACY STATEMENT

Purpose of Personal Data Collection

The personal data provided by means of this form will be used by the Government for the following purposes:

- (a) To assess your academic/training qualifications and electrical work experience, including approaching the related academic institutions or your employer(s) for verification when required, in order to determine your eligibility for registration as an electrical worker in accordance with the relevant provisions of the Electricity (Registration) Regulations; and
- (b) To facilitate communication between Government and yourself.

Classes of Transferees

Upon the acceptance of your registration, your personal data will be kept at the Electrical and Mechanical Services Department and disclosed to the data users of the department.

Your personal data limited to your name, registration number, grade of electrical work, expiry date of registration, the information of performance and disciplinary actions, may be disclosed to the public at the Government website "www.emsd.gov.hk" and the Registration and Permit Office of this department; or to individual upon their application.

Access to Personal Data

You have a right to access and correction with respect to personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

Enquiries

Enquiries concerning the personal data collected by means of this form, including the data access and correction request, should be submitted in writing and addressed to "The Director of Electrical & Mechanical Services, Electricity Legislation Division, 7/F., 3 Kai Shing Street, Kowloon Bay" .

For other general enquiries, please use the Government "1823 Citizen's Easy Link" 24-hour access, phone number: 1823.

表格八申請及繳款方法

1. 申請費用為港幣 475 元。(註：由 2020 年 10 月 1 日至 2021 年 9 月 30 日寬免期間(包括該兩日)接獲的申請，有關申請費用為港幣 315 元，而非港幣 475 元)
政府可對申請費用加以調整。(註：無論申請成功與否，所繳申請費用均不會獲發還。)
2. 已註冊的電業工程人員申請續期，祇須填寫此表格(表格八)，連同白色背景的彩色證件相片一張、身分證副本、及申請費用親自或郵寄回香港九龍啟成街 3 號機電工程署總部地下「註冊及許可證辦事處」。
辦公時間：

星期一至五	上午 9 時正至下午 5 時 15 分
星期六、日及公眾假期	休息

「註冊及許可證辦事處」亦會提供拍照服務予未能遞交相片的申請人。
3. 至於其他類別的申請必須額外填交附加表格八(A)，申請人除可於上述辦公時間親自到本署「註冊及許可證辦事處」繳交申請表格及申請費用外，申請人亦可採用以下任何一種方法遞交申請：
 - (a) 郵寄至本署署長，地址如上；
 - (b) 祇在星期六由上午 8 時 30 分至下午 12 時 30 分止，將申請表格投入設於本署地下大堂的投遞箱內。本署會要求申請人出示每份文件的正副本，以供查閱。正本查閱後即時交回申請人，所繳交的副本則不會發還。(註：「註冊及許可證辦事處」並不提供影印服務。)
4. 所有支票、匯票及本票都必須寫明支付「香港特別行政區政府」並加劃線。切勿寫明支付某一職員。期票不會獲得接納。現金切勿郵寄。
5. 由 2012 年 1 月 1 日起，註冊電業工程人員在遞交註冊續期申請前，或於原有註冊證明書屆滿後重新申請註冊前，須完成兩個單元「持續進修」培訓，包括單元(一)法例及安全規定、及單元(二)技術知識。當本署收到註冊電業工程人員遞交續期申請時，會在核實申請人的持續進修訓練紀錄後，才處理有關續期申請。有關「持續進修計劃」詳情，請瀏覽本署網頁 www.emsd.gov.hk。

APPLICATION AND PAYMENT INSTRUCTIONS TO FORM 8

1. The application fee is HK\$ 475. (Note: For an application received during the concession period from 1 October 2020 to 30 September 2021 (both dates inclusive), the application fee is HK\$315 instead of HK\$475.)
All fees are subject to revision. (Note: The paid application fee will not be refunded regardless of the result of application.)
2. For renewal of registration, applicant is required to submit the duly completed Form 8 together with a recent colour photograph with white background, a copy of HKID card, and the application fee to our Registration and Permit Office, Ground Floor, the Electrical and Mechanical Services Department Headquarters, 3 Kai Shing Street, Kowloon Bay either in person or by post during the following office hours:

Monday to Friday	9:00 a.m. to 5:15 p.m
Saturday, Sunday and Public Holidays	closed

Photo-taking service would be provided at the Registration and Permit Office to those who cannot submit photograph.
3. For other types of application, apart from submitting the duly completed Form 8 and Form 8(A) together with application fee in person at the Registration and Permit Office at the above address, applicant can also submit application through any one of the following methods:
 - (a) by post to the Director of Electrical and Mechanical Services at the above address;
 - (b) by putting applications into the drop-in box located at G/F lobby of Electrical and Mechanical Services Department on Saturday only from 8:30 a.m. to 12:30 p.m.Applicant is required to produce the originals and one photocopy of each document submitted for inspection. The originals will be immediately returned to the applicant after inspection, however, the photocopies submitted will not be returned. (Note: No photocopy service will be provided at the Registration and Permit Office.)
4. Cheques, Draft and Cashier Orders should be made payable to the 'The Government of the Hong Kong Special Administrative Region' and crossed. They must not be made payable to any individual officer. Post-dated cheque will not be accepted. Cash should not be sent through the post.
5. With effect from 1 January 2012, Registered Electrical Workers (REWs) applying for registration renewal, or re-registration submitted after the expiry date of the original registration, will be required to have completed two modules of Continuing Professional Development (CPD) training, namely (1) Legislative and Safety Requirements; and (2) Technical Knowledge, before submitting the application. When receiving the renewal application from REW, EMSD will verify his CPD training record before processing the renewal application. For details of CPD scheme, please refer to www.emsd.gov.hk.