

FORM RM-1**THE GOVERNMENT OF THE HONG KONG
SPECIAL ADMINISTRATIVE REGION
ELECTRICITY ORDINANCE (CAP. 406)
ELECTRICAL PRODUCTS (SAFETY)REGULATION,REGULATION 10
APPLICATION FOR RECOGNITION AS
RECOGNIZED MANUFACTURER****此欄不用填寫**
For Official use only收件日期：
Receipt date:
申請編號：
Application Number:
收據編號：
Receipt Number:

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表格 RM-1
香港特別行政區政府
電力條例(第 406 章)
電氣產品(安全)規例第 10 條
申請獲認可為認可製造商

(注意：填寫此申請表格前請參閱「表格 RM-1 備註」。申請人應以正楷填寫此申請表格各欄，並應在表格上簽署。)
(Note: Before you complete this form, please read carefully the notes on "NOTES TO FORM RM-1". The applicant should complete all sections of this application form in block letters and sign the form.)

致 機電工程署署長：
To Director of Electrical & Mechanical Services,本人現申請獲認可為認可製造商。
I hereby apply for recognition as a recognized manufacturer.本人謹此聲明，在此申請表格所填報的資料、所作的陳述及一同遞交的文件，全屬真實正確。**警告：如就此項申請作出虛假陳述或失實資料，即屬違法。**I declare that all particulars, statements and documents submitted herein and with this application form are true and correct. **Warning: It is an offence in law to furnish any false statement or information related to this application.**申請人姓名：
Name of the Applicant: _____ 簽署日期：
Date Signed: _____在公司內的職位：
Position in the Company: _____申請人簽署：
Signature of Applicant: _____ 公司印章：
Company Seal: _____**A 部：公司資料**
Section A: Particulars of the Company公司名稱：
Name of the Company: _____合伙人/董事/獲授權人姓名：
Name(s) of Partner(s)/Director(s)/Authorised Person(s): _____營業地址：
Business Address: _____商業登記證號碼(如適用)：
Business Registration Certificate No. (if applicable): _____聯絡電話：
Contact Tel. No.: _____ 傳真號碼：
Fax No.: _____電郵地址：
Email Address: _____**B 部：公司的實驗所的審定資格**
Section B: Status of the Accreditation of the Company's Laboratory請在適當空格內加上「✓」號
Please tick as appropriate

- 實驗所已在香港實驗所認可計劃/香港認可處下獲得審定。見附註 1.(a).(i)
The laboratory has obtained accreditation under the Hong Kong Laboratory Accreditation Scheme (HOKLAS) / Hong Kong Accreditation Service (HKAS). See Note 1.(a).(i)
- 實驗所已在某一審定計劃下獲得審定，而該計劃已與香港實驗所認可計劃/香港認可處的執行人員訂立互相認可的協議。見附註 1.(a).(ii)
The laboratory has obtained accreditation under an accreditation scheme which has entered into a mutual recognition agreement with the HOKLAS / HKAS Executive. See Note 1.(a).(ii)
- 實驗所已在某一評估測試實驗所計劃下獲得審定，而該計劃列於澳洲國家測試局協會代表國際實驗所委員會出版的實驗所審定系統國際指南內。見附註 1.(a).(iii)
The laboratory has obtained accreditation under a scheme for assessment of testing laboratory as listed in the publication of the International Directory of Laboratory Accreditation Systems published by the National Association of Testing Authorities of Australia (NATA) on behalf of the International Laboratory Accreditation Conference (ILAC). See Note 1.(a).(iii)

C 部：B 部所述計劃下的審定範圍

Section C : Scope of Accreditation under the Scheme stated in Section B

	電氣產品種類/類別 Classes/Types of Electrical Products	適用的標準 Standards Applicable
(1)	_____	_____
(2)	_____	_____
(3)	_____	_____
(4)	_____	_____
(5)	_____	_____
(6)	_____	_____
(7)	_____	_____
(8)	_____	_____
(9)	_____	_____
(10)	_____	_____

(如有需要，可另加紙張填寫。如有另加紙張，請在此註明所加數目：_____ 張)
(Use separate sheet if required, and if so, please state the no. of such separate sheet(s) here: _____)

D 部：為支持申請而遞交的文件核證副本

Section D : Certified true copies of documents submitted in support of the application

請在適當空格內加上「✓」號
Please tick as appropriate

- 證明公司的實驗所已在香港實驗所認可計劃/香港認可處下獲得審定的證明書或文件。
Certificate or document certifying that the company's laboratory has obtained accreditation under HOKLAS / HKAS.
- 證明公司的實驗所已在某一審定計劃下獲得審定的證明書或文件，而該計劃已與香港實驗所認可計劃/香港認可處的執行人員訂立互相認可的協議。
Certificate or document certifying that company's laboratory has obtained accreditation under an accreditation scheme which has entered into a mutual recognition agreement with the HOKLAS / HKAS Executive.
- 證明公司的實驗所已在某一評估測試實驗所計劃下獲得審定的證明書或文件，而該計劃列於澳洲國家測試局協會代表國際實驗所委員會出版的實驗所審定系統國際指南內。
Certificate or document certifying that the company's laboratory has obtained accreditation under a scheme for assessment of testing laboratory as listed in the publication of the International Directory of Laboratory Accreditation Systems published by the NATA on behalf of the ILAC.
- 證明製造商有一個符合 ISO9002 的品質系統的證明書或文件。
Certificate or document certifying that the manufacturer has a quality system that confirms to ISO 9002.

E 部：公司的其他資料

Section E : Additional Information of the Company

除以上 A 至 D 部所載資料外，申請人可另紙提供公司的其他資料以支持申請，例如：

In addition to Sections A to D above, applicant may wish to provide further details of the company in separate sheet to support the application as appropriate, such as:-

- (a) 商業登記證副本(只適用於本港註冊的公司)；
Copy of Business Registration Certificate (for companies registered in Hong Kong only);
- (b) 公司的年報；
Annual report of the company;
- (c) 公司的組織圖表；或
Organizational chart of the company; or
- (d) 業務範圍及有關經驗等。
Business scope and relevant experience, etc.

表格 RM-1 備註

1. 獲認為認可製造商

任何製造商若具備對某一指明類別電氣產品的安全問題進行測試及予以核證的能力及資源，並符合下列要求，均有資格申請獲認為認可製造商：

- (a) 製造商的實驗所已在下列計劃下獲得審定 -
 - (i) 香港實驗所認可計劃/香港認可處；
 - (ii) 已與香港實驗所認可計劃/香港認可處的執行人員訂立互相認可協議的實驗所審定計劃；或
 - (iii) 列於澳洲國家測試局協會所出版並經不時修訂的實驗所審定系統國際指南內的任何評估測試實驗所計劃；及
 - (b) 製造商須有一個符合 ISO9002「產品及安裝規格」的品質系統，以及一份品質系統註冊團體所發出的品質保證證明書，而該團體列於國際標準化組織所出版並經不時修訂的品質註冊團體指南內。
- 每份申請可涵蓋的電氣產品類別，並無限制，但該等產品的核證，必須為獲上述計劃所認可的。

2. 申請及繳費辦法

- (a) 申請費用如下：
 - (i) 申請為獲認為認可製造商 港幣 5,950 元
 - (ii) 已在機電工程署註冊的認可製造商，其後可申請擴大認可範圍，增加電氣產品的類別，這類申請會視作新申請處理，申請人須再行填寫申請表格，填妥後連同申請費遞交 港幣 5,950 元

政府可對申請費用加以調整。(註：無論申請成功與否，所繳申請費用均不會獲發還。)

- (b) 申請人可親自到九龍灣啟成街 3 號機電工程署總部地下「註冊及許可證辦事處」遞交此申請書及繳交申請費用。

辦公時間： 星期一至五 上午 9 時正至下午 5 時 15 分
星期六、日及公眾假期 休息

申請人亦可採用以下任何一種方法遞交申請：

- (a) 郵寄至本署署長，地址如上；
- (b) 祇在星期六上午 8 時 30 分至下午 12 時 30 分止，將申請表格投入設於本署地下大堂的投遞箱內。

本署會要求申請人帶同文件正本以便核實。

- (c) 所有支票、匯票及本票均須寫明支付「香港特別行政區政府」並加劃線。切勿寫明支付某一職員。期票概不接納。現金切勿郵寄。

NOTES TO FORM RM-1

1. RECOGNITION AS RECOGNIZED MANUFACTURERS

A manufacturer is qualified to apply for recognition as a recognized manufacturer if the manufacturer processes the capabilities and resources to test and certify the safety aspects of a specified class of electrical products and satisfies the following requirements:

- (a) The manufacturer's laboratory has obtained accreditation under –
 - (i) The Hong Kong Laboratory Accreditation Scheme (HOKLAS) / Hong Kong Accreditation Service (HKAS);
 - (ii) An laboratory accreditation scheme which has entered into a mutual recognition agreement with the HOKLAS / HKAS Executive; or
 - (iii) A scheme for assessment of testing laboratory as listed in the publication of the International Directory of Laboratory Accreditation Systems published on behalf of International Laboratory Accreditation Conference by the National Association of Testing Authorities of Australia amended from time to time, and
- (b) The manufacturer shall have a quality system that conforms to ISO 9002 "Specification for Product and Installation" and a quality assurance certificate issued by a Quality System Registration Body as listed in the publication of the Directory of Quality System Registration Bodies published by the International Organization for Standardization amended from time to time.

There is no restriction on the categories of electrical products to be included in each application provided that the certification of these products is recognized by the schemes as stated above.

2. APPLICATION AND PAYMENT INSTRUCTION

- (a) The Application Fee is as following:
 - (i) The application for recognition as recognized manufacturer HK\$5,950
 - (ii) Recognized manufacturer already registered with Electrical and Mechanical Services Department (EMSD) may wish to apply for extension of the scope of recognition at a later stage on additional categories of electrical products. Such application will be treated as new application and a separate application form together with the application fee HK\$5,950

All fees are subject to revision. (Note: The paid application fee will not be refunded regardless of the result of application.)

- (b) Submission of this application form and payment of application fee can be made by the applicant in person at the Registration and Permit Office, Ground Floor, the Electrical & Mechanical Services Department Headquarters, 3 Kai Shing Street, Kowloon Bay.

HOURS OF COLLECTION: Monday to Friday 9:00 a.m. to 5:15 p.m.
Saturday, Sunday and Public Holidays closed

Applicant can also submit application through any one of the following methods:

- (a) By post to the Director of Electrical and Mechanical Services at the above address;
- (b) By putting applications into the drop-in box located at G/F lobby of Electrical and Mechanical Services Department on Saturday only from 8:30 a.m. to 12:30 p.m.

Applicant is required to bring along the original documents for verification.

- (c) Cheques, Drafts and Cashier Orders should be made payable to 'The Government of the Hong Kong Special Administrative Region' and crossed. They must not be made payable to any individual officer. Post-dated cheque will not be accepted. Cash should not be sent through the post.