

機電工程署會採用既快捷又環保的電郵來加強與註冊電業工程人員及註冊電業承辦商之間的聯繫。如閣下欲以電郵方式接收有關資訊，請填妥以下表格並寄回本署。此外，你亦可使用本回條更新閣下儲存於本署的電郵地址記錄。若本署未有收到閣下回覆，我們會使用閣下儲存於本署的電郵地址和你通訊。

To enhance communication between EMSD and Registered Electrical Workers (REW) and Registered Electrical Contractors (REC), we will disseminate information in a speedy and environment friendly manner to your goodself by e-mails. If you wish to use this service, please provide your information and choices below and post the completed form to us. You can also use this form to amend your contact e-mail address now kept by us. If this Department do not receive reply from you, we will use your e-mail address kept by this Department to communicate with you.

註冊編號 Registration No.	註冊電業工程人員 (REW)	W
	註冊電業承辦商 (REC)	
電郵地址 e-mail address		
請用 <input type="checkbox"/> 號選擇以下其中一項 Please tick one choice below		
<input type="checkbox"/>	我願意接收由機電工程署所發出有關電力安全的電郵，無需再郵寄有關資料給我。 I wish to receive e-mails from EMSD about electrical safety. Please do not send them to me by post.	
<input type="checkbox"/>	我願意接收由機電工程署所發出有關電力安全的電郵。除電郵外，我亦希望接收郵寄的資料。 I wish to receive e-mails from EMSD about electrical safety. Apart from e-mails, I would like to continue to receive hardcopy of messages from EMSD by post.	

姓名 Name		級別 (只適用於註冊電業工程人員) Grade (for REW only)	
簽署 Signature		日期 Date	

註 Notes:

- 你可以郵寄、傳真（號碼：28954929）或電郵（地址：eld@emsd.gov.hk）通知本署更改你的選擇。
You may change your choices by giving notice to us by post, by fax (number: 28954929) or through e-mail (address: eld@emsd.gov.hk).
- 你可以隨時透過郵寄、傳真（號碼：28954929）或電郵（地址：eld@emsd.gov.hk）通知本署不再接收電子郵件。
You can notify us by post, by fax (number: 28954929) or through e-mail (address: eld@emsd.gov.hk) if you do not wish to accept e-mails further.

個人資料私隱聲明 Personal Data Privacy Statement

收集個人資料的目的 Purpose of Personal Data Collection

這份表格提供的個人資料，香港特別行政區政府會用於方便政府與閣下的通訊。

This personal data provided by means of this form will be used by the Government for the purpose of facilitating communication between the Government and yourself.

受讓人的類別 Classes of Transferees

本表格所載的所有資料會存於香港特別行政區政府，並向香港特別行政區政府的資料使用人披露。

Your personal data will be kept at the Government and disclosed to the data users of the Government.

查詢個人資料 Access to Personal Data

根據《個人資料（私隱）條例》第18條及第22條，以及附表1第6原則的規定，你有權查閱及改正個人資料。你的查閱權包括索取在這份表格所提供個人資料的副本。

You have a right of access and correction with respect to personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

查詢 Enquiries

任何關於這份表格所收集的個人資料的查詢，包括要求查閱及改正資料，請向機電工程署署長提出：

地址：香港九龍啟成街3號機電工程署7樓電力法例部 電話：1823

Enquiries concerning the personal data collected by means of this form, including the making of access and corrections, should be addressed to The Director of Electrical and Mechanical Services:

Address: Electricity Legislation Division, 7/F, EMSD Headquarters, 3 Kai shing Street, Kowloon, Hong Kong. Telephone No: 1823