

香港特別行政區政府 機電工程署
香港九龍啓成街 3 號

Electrical and Mechanical Services Department
Government of the Hong Kong Special Administrative Region
3 Kai Shing Street, Kowloon, Hong Kong
www.emsd.gov.hk

Our reference 本署檔號：
(91) in EMSD/LESD 7-2/4A Pt II

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18 November 2025

To: All Registered Lift/Escalator Contractors
All Registered Lift/Escalator Engineers

Dear Sir/Madam,

Circular No. 04/2025
Enforcement of Electronic Submission of Specified Form LE7-
Application For A Resumption Permit for Lifts and Escalators After
Major Alteration

In support of the Government's digital transformation policy, the Electrical and Mechanical Services Department (EMSD) has been actively promoting the electronic submission of applications and documents to enhance efficiency while improving the public's experience with Government services.

To further enhance efficiency and expedite this transition, the Specified Form LE7 (Application for a Resumption Permit for Lifts and Escalators after Major Alteration) shall be submitted through the Web-Based Registration Services¹ (WBRS) with effect from 1 January 2026. After this date, any paper submissions of the Specified Form LE7 will no longer be accepted.

Should you have any technical difficulty in submitting the Specified Form LE7 electronically via WBRS, please contact our system IT support team at 3741 8892 or 3741 8893 or wbrs_support@emsd.gov.hk.

Should you have any enquiry regarding this Circular, please contact our officer at 2808 3888.

Yours faithfully,



(KWAN Kar-mun, Andy)
for Director of Electrical and Mechanical Services

¹ <https://wbrs.emsd.gov.hk/psps/en/System/login.jsp>

c.c. The Lift and Escalator Contractors Association

The Registered Elevator and Escalator Contractors Association Limited

International Association of Elevator Engineers (HK-China Branch)

The Hong Kong Institution of Registered Engineers (Lift & Escalator)