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LE/02/04/Pt.II

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6 July 2004

All Registered Lift Contractors

Dear Sirs,

**Circular No. 6/2004**  
**Landing Door Interlocks for**  
**Manually Operated Landing Doors**

This circular is to remind all registered lift contractors to observe the landing door interlock requirements during routine maintenance and periodic examination. The electrical contacts to prove the locking of landing doors shall make only after the corresponding landing door is mechanically locked.

I should be grateful if every registered lift contractor would remind his staff of the above requirement and ensure, in particular, the landing door interlocks of all manually operating landing doors are effective. The lift could not operate if the landing door has not been properly locked.

To facilitate my staff to carry out monitoring random inspections, please provide me, within 2 weeks, a full list of lifts (other than service lifts) with manually operated landing doors under your maintenance, including location, EMSD location number and lift number.

Yours faithfully,



(K.M. WOO)

for Director of Electrical and Mechanical Services

c.c. The Hong Kong General Union of Lift and Escalator Employees  
All registered lift engineers

KMW/GMWC/tp