

## 罰則

任何人未註冊而與人立約進行電力工程，最高可處罰款\$100,000及監禁6個月。

## Penalties

Anyone who contract to carry out electrical works without registration is liable to a maximum fine of \$100,000 and imprisonment for 6 months.

備註：本資料文件並非法律文件，只供參考之用。

Note: This is NOT a legal document and is prepared for general information only.

# 必須持有電業承辦商註冊 方可承辦電力工程

## REGISTER BEFORE CONTRACT TO CARRY OUT ELECTRICAL WORKS



非註冊電業承辦商不可與人立約進行電力工程，包括：

Non registered electrical contractors shall not contract to carry out electrical works, notably, in the following cases:

**1** 電器是由固定電路供電（即非由插座供電），例如燈飾、冷氣機、電熱水爐、裝有燈飾的傢具等  
The power of the electrical appliance is supplied from a fixed electrical circuit (i.e. not supplied by socket outlets), e.g. lighting, air-conditioner, electric water heater or furniture with electrical lighting, etc.

**2** 裝修工程涉及任何加裝或改裝電力裝置的工作，例如加改插座、電燈位或開關型等  
The renovation work involves addition or alteration to an electrical installation, such as installation or relocation of socket outlets, lighting points or power switches.

電力法例



機電工程署

香港九龍啟成街 3 號  
Electricity Legislation  
Electrical and Mechanical Services Department  
3 Kai Shing Street, Kowloon, Hong Kong  
電話 Tel.: (852) 1823 傳真 Fax: (852) 2895 4929  
網址 Homepage: www.emsd.gov.hk  
電郵 E-mail: info@emsd.gov.hk

## 引言

所有從事固定電力裝置工程的承辦商均須向機電工程署申請成為註冊電業承辦商。註冊電業承辦商須每3年向機電工程署申請註冊續期。

「電力工程」是指與低壓或高壓固定電力裝置的安裝、校驗、檢查、測試、維修、改裝或修理有關的工程或工作，包括監督工程和簽發工程證明書，以及簽發電力裝置設計證明書。固定電力裝置的例子，包括固定地裝設在處所內的配電箱、線路裝置及照明裝置等。

## 註冊資格

凡申請註冊為電業承辦商，申請人必須僱用最少一名註冊電業工程人員，或：

1. 如屬個人的申請人，本身必須為註冊電業工程人員；或
2. 如屬合夥商行的申請人，最少有一名合夥人必須為註冊電業工程人員。

## 怎樣申請

### A. 親自或以郵遞申請：

1. 新申請註冊為電業承辦商或為註冊辦理續期，可透過下列途徑索取申請表（表格1）－
  - 親臨香港九龍啟成街3號地下機電工程署客戶服務部；
  - 致電 (852) 1823 索取申請表傳真本；
  - 親臨各區民政事務處諮詢服務中心；
  - 登入政府表格網站：[www.info.gov.hk/forms](http://www.info.gov.hk/forms)；或
  - 登入機電工程署網站：[www.emsd.gov.hk](http://www.emsd.gov.hk)（選擇「公用表格」）
2. 按指示填寫申請表。
3. 親自或以郵遞方式把已填妥的申請表連同證明文件及申請費用，交回機電工程署客戶服務部。

### B. 以電子方式申請：

透過機電工程署網上註冊服務遞交申請：於機電工程署網站上選擇「遞交電子資訊」，然後按指示填交申請表。



申請註冊續期須於註冊屆滿日期起計最少1個月前提交，但不得早於4個月前。電業承辦商註冊證明書的有效期限通常為3年。

## Introduction

All contractors engaged in electrical work on fixed electrical installations must be registered with the Electrical and Mechanical Services Department (EMSD) as Registered Electrical Contractor (REC). An REC is required to apply to EMSD for registration renewal once every 3 years.

Electrical work means work which involves the installation, commissioning, inspection, testing, maintenance, modification or repair of a low voltage or high voltage fixed electrical installation, including the supervision and certification of the work and the design of the installation. Examples of fixed electrical installations are distribution boards, wiring installations and lighting fittings, etc., that are fixed in the premises.

## Registration Requirements

To be qualified as a registered electrical contractor, an applicant must either employ at least one registered electrical worker; or:

1. if applying as an individual, he/she must be a registered electrical worker; or
2. if applying in partnership, at least one of the partners must be a registered electrical worker.

## How to Apply

### A. For submission in person or by mail:

1. For new and renewal applicants for registration as an electrical contractor, obtain an application form ( Form 1) from:
  - Customer Services Office, EMSD, G/F, 3 Kai Shing Street, Kowloon, Hong Kong;
  - Telephone: (852)1823 (for a fax copy);
  - Public Enquiry Services Centre of District Offices;
  - Government Forms web site: [www.info.gov.hk/forms](http://www.info.gov.hk/forms); or
  - EMSD web site: [www.emsd.gov.hk](http://www.emsd.gov.hk) (select "Public Forms")
2. Complete the application form in accordance with the instructions.
3. Submit the completed application form together with supporting documents and an application fee in person or by mail to Customer Services Office, EMSD.

### B. For electronic submission:

Online submission: select "Electronic Submission" at EMSD web site and complete the application in accordance with the instructions given.



Renewal applications must be made at least 1 month before and no earlier than 4 months before the expiry date. A certificate of registration for an electrical contractor is normally valid for 3 years.